

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN

REGULAR MEETING of the FONTANA PUBLIC LIBRARY BOARD

(OFFICIAL MINUTES)

Wednesday, December 18, 2019 @ 11:00 AM

Board President Tom Whowell called the regular meeting of the Library Board to order at 11:05 am in the Board Room of the Fontana Public Library, 166 2nd Avenue, Fontana-on-Geneva Lake, Wisconsin.

Board Members Present:

(Roll Call) Library Board President and Village Board Liaison Tom Whowell, Mary Kay Frazier, Margaret Reuland, Dolly Schneidwind, and Cindy Wilson.

Board Members Absent:

Lisa Kenny and Joseph McHugh

Also Present:

Library Director Walter Burkhalter and Connor Carynski (Lake Geneva Regional News)

Approval of the Agenda

The agenda was accepted without comments.

Secretary's Report/Approve (amend if necessary) minutes of November 20th, 2019.

Director Burkhalter presented the minutes of the November 20, 2019 meeting of the Fontana Library Board. Reuland /Schneidwind 2nd made a MOTION to approve the minutes of November 20, 2019 meeting and the MOTION carried without a negative vote.

Financial Report: Approve December 2019 Village and Gift Account Expenditures and Audit those made since November 20th.

Director Burkhalter presented the December 2019 Village and Gift Account Expenditures and reviewed the report showing those made since November 20th. Schneidwind/Frazier 2nd made a MOTION to approve the December 2019 Village and Gift Account Expenditures and the MOTION carried without a negative vote.

Financial Report: November 2019 Daily Cash Reports and December 2019 Gift Account Report.

Director Burkhalter presented the November 2019 Daily Cash Reports and the December 2019 Gift Account Report. Schneidwind/Frazier 2nd made a MOTION to accept the November 2019 Daily Cash Reports and the December 2019 Gift Account Report and the MOTION carried without a negative vote.

Director's Report

Director Burkhalter reported that Broommasters (Rebecca McAuliffe) had started cleaning duties as of December 5th. The Board agreed payments would be considered recurring and be paid weekly.

Closed Session

Reuland/Schneidwind 2nd made a MOTION to go into Closed Session Pursuant to Wis. Stats. Chapter 19.85 (1) (c), “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility,” specifically compensation recommendations for the library staff.

Roll Call vote was as follows:

Whowell- Aye

Schneidwind- Aye

Frazier- Aye

Wilson- Aye

Reuland- Aye

The MOTION carried 5-0

Adjournment Closed Session

Schneidwind/Whowell 2nd made a MOTION to adjourn the closed session and reconvene in open session and the MOTION carried without a negative vote.

Unfinished Business

Whowell/Wilson 2nd made a MOTION to change Salaries Expense to \$148, 316; FICA to \$9,195.50; Medicare to \$2,074.50; Retirement to \$9,250.50; and Technology Expense to \$7,494.50 for 2020. To increase Library Director Salary \$5,625 per year, Youth Services Librarian \$3.61 per hour, Full Time Librarian Assistant \$1.00 per hour, Part Time Library Assistants \$1.50 per hour, and Library Shelver \$.50 per hour, effective January 1, 2020, and the MOTION carried without a negative vote.

New Business:

None

Possible items for next agenda

Meeting dates for 2020

Next Regular Meeting:

The next regular monthly meeting of the Fontana Public Library Board was scheduled for Wednesday, January 15, 2020 @ 11:00 am.

Adjournment

Meeting was adjourned by President Whowell at 11:53 am.