

VILLAGE OF FONTANA ON GENEVA LAKE  
WALWORTH COUNTY, WISCONSIN

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**REGULAR MEETING of the FONTANA PUBLIC LIBRARY BOARD**

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(OFFICIAL MINUTES)

**Wednesday, February 23, 2022 @ 11:00 AM**

The regular meeting of the Library Board was called to order at 11:05 am.

**Board Members Present:**

(Roll Call) Diane French, Margaret Reuland, Ann Barth, Lisa Laing, and Steve Torrez.

**Board Members Absent:**

Tom Whowell.

**Also Present:**

Library Director Walter Burkhalter.

**Secretary's Report/Approve (amend if necessary) minutes of January 19, 2022.** Director Burkhalter presented the minutes of the January 19, 2022 meeting of the Fontana Library Board. Reuland/Barth 2<sup>nd</sup> made a MOTION to approve the minutes of the January 19, 2022 meeting and the MOTION carried without a negative vote.

**Financial Report: Approve February Village and Gift Account Expenditures and Audit those made since January 19<sup>th</sup>.**

Director Burkhalter presented the February Village and Gift Account Expenditures and reviewed the report showing those made since January 19<sup>th</sup>. Laing/French 2<sup>nd</sup> made a MOTION to approve the February Village and Gift Account Expenditures and the MOTION carried without a negative vote.

**Financial Report: February Gift Account Report and January Daily Cash Report.**

Director Burkhalter presented the February Gift Account Report and January Daily Cash Report. Laing/French 2<sup>nd</sup> made a MOTION to accept the February Gift Account Report and January Daily Cash Report and the MOTION carried without a negative vote.

**Director's Report.**

Burkhalter stated that he met with a group from the Garden Club that will be doing the seed library. They seemed excited and had a number of ideas. Burkhalter will provide an update in March or April regarding progress. Stephanie Smith, Deputy Clerk, has left her position with the Village to work for the City of Elkhorn. She will be missed.

**COVID-19 Response.**

At this time there has been a rapid decrease in the number of COVID cases. The library will continue to encourage visitors and staff to wear masks and to maintain distance. Should there be any changes locally Burkhalter will move the library to the appropriate phase and inform the Board. No action taken.

### **Unfinished Business.**

Reuland gave an update regarding local history. As she proceeds with recording residents she believes there should be a release form used so that the recordings may be stored (digitally or physically) by the library. The Geneva Lake Museum has a form that could be adapted for that purpose. She also stated that she is intending to come in twice a week to work with the local history items.

Burkhalter stated he contacted Bobbi Sorrentino at Walworth to see how their library handles donation accounts. They also put funds that are not needed short term into certificates of deposit. This item will be discussed again at future meetings.

Due to the weather and closure of the library Anders Dalhgren was not able to come. After some discussion it was decided to move the March meeting to the 30<sup>th</sup>. Burkhalter will make arrangements with Dalhgren.

Several options were discussed regarding the Giving Tree. Burkhalter was asked to “retire” the copper leaves. All other categories (leaves, acorns, and rocks) will remain as they are.

### **New Business.**

Reuland/Barth 2<sup>nd</sup> made a MOTION to approve the Annual Report (including System Effectiveness Statement) and the MOTION carried without a negative vote.

Reuland/Laing 2<sup>nd</sup> made a MOTION to approve the Library Standards in the Walworth County Plan of Library Service (effective 2022) and the MOTION carried without a negative vote.

Burkhalter presented a Wish List for 2022. As it has been in the past it will be a working document that is updated as time goes on.

### **Next Regular Meeting.**

The next regular monthly meeting of the Fontana Public Library Board was scheduled for Wednesday, March 30<sup>th</sup> @ 11:00 am.

### **Adjournment**

Meeting was adjourned at 12:22 pm.