



Village of Fontana-on-Geneva Lake

UTILITY PERMIT APPLICATION

Office Use Only

Permit No. _____

Receipt No. _____

Date _____

Construct / Operate / Maintain Utilities or Excavations within Municipal Right-of-Way per Article II, Division 4, Excavations, in Chapter 14 of the Fontana Municipal Code

APPLICANT / COMPANY INFORMATION

Company Name:		Contact Name:
Address:		
City:	State:	Zip Code:
Phone:	E-Mail:	

PROJECT INFORMATION

Address/Location of Proposed Work:	
Estimated Start Date:	Number of Distinct Project Permit Areas (DPPA's):
Estimated Working Days:	Estimated Completion Date:
Work Job #:	Depth of Bury:

For Large Projects, proposed facility maps are required (not to exceed 1:100 scale)

PLAN PREPARER INFORMATION (☐ CHECK IF SAME AS APPLICANT)

Company Name:	Direct Phone:
Contact Name:	E-Mail:

CONTRACTOR INFORMATION

Contractor Name:		Contact Name:	
Address:	City:	State:	Zip Code:
Phone:	Emergency Phone (24/7):	FAX No.:	
E-Mail:			

SUB-CONTRACTOR INFORMATION

Company Name:	Direct Phone:
Address:	E-Mail:

Foreman/Project Manager Information

Secondary Contact

Name:	Name:
E-Mail:	E-Mail:
Phone:	Phone:
Emergency Phone (24/7):	Emergency Phone (24/7):

Proposed Softscape Restoration Contractor

Proposed Hardscape Restoration Contractor

Company Name:	Company Name:
Contact Name:	Contact Name:
E-Mail:	E-Mail:
Cell/Phone:	Cell/Phone



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PERMIT FEE BASED ON PROJECT LENGTH

☐ Small (up to 250 LF)*
\$250 + Construction Review

☐ Medium (251 LF – 1 Mile)
\$1,000 + Construction Review

☐ Large (> 1 Mile)
\$3,000 + Construction Review

TYPE OF CONSTRUCTION – CHECK ALL THAT APPLY

☐ Potholing

☐ Trench / Open Cut

☐ Plow / Knife

☐ Bore / Drill

☐ Televising

WORK TYPE

☐ New Construction

☐ Improve / Repair
Existing

☐ Maintenance

☐ Removal

☐ Abandon

☐ Other: _____

DESCRIPTION OF PROPOSED WORK – CHECK ALL THAT APPLY

Utility Type:

☐ Water Main

☐ Sanitary Main

☐ Storm Main

☐ Service

☐ Conduit

☐ Electric

☐ Transmission

☐ Distribution

☐ Pedestals

☐ Jct. Box / Vault

☐ Fiber

☐ Communication

☐ Gas / Petroleum

☐ Utility Pole

☐ Anchor

☐ Other: _____

ORIENTATION – CHECK ALL THAT APPLY

☐ Village ROW

☐ County ROW

☐ State ROW

☐ Utility Easement

☐ Underground

☐ Overhead

☐ Parallel to Centerline

☐ Crossing Road

POTENTIAL CONFLICTS WITH VILLAGE PROPERTY

☐ Village Water Main or Lateral

☐ Village Sanitary Sewer or Lateral

☐ Village Storm Sewer or Lateral

☐ Village Owned Electrical

☐ Village Owned Fiber Optic

☐ Village Owned Street Trees

ADD ANY ADDITIONAL PROJECT INFORMATION



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GENERAL PERMIT REQUIREMENTS

- 1) Before a permit is issued, a cash deposit (escrow) or a bond in the amount of \$15,000.00 (minimum amount, final amount will be determined based on the scope of work and construction cost estimate) shall be filed by the applicant with the Village in support of the application for permit described herein. If a bond is submitted, said bond shall be executed by a licensed surety company acceptable to the Village as a guarantee that the applicant will comply with all Village ordinances relating to such permit and will maintain and restore the areas excavated or disturbed pursuant to the permit and thereafter maintain the same and provide a guarantee for period of one-year following completion of the work. In the event the Village determines that the work proposed requires a cash deposit in excess of \$15,000.00, then the bond provided shall be for the amount so determined.
- 2) Construction review and other reimbursable services will be billed separately to the permit holder by the Village.
- 3) Prior to commencement of work, the permittee shall furnish the village with satisfactory written evidence that the said permittee has in force and shall maintain during the life of the permit.
 - Workers Compensation- Statutory Employers Liability of \$100,000/\$100,000/\$500,000
 - General Liability
 - General Aggregate of \$1,000,000
 - Products-Completed Operations of \$1,000,000
 - Personal/Advertising Injury of \$1,000,000
 - Umbrella Liability limits of \$5,000,000 each occurrence/aggregate (\$1,000,000 for small projects)
 - Auto Liability \$1,000,000 combined single limit
 - Additional Insureds: Include Owner & Village Engineer (for construction review projects)
 - Waiver of subrogation on the General Liability and Worker's Compensation policies in favor of the policy holder.
- 4) Hold Harmless:
 - To the fullest extent permitted by law, Contractor/Developer will indemnify and hold harmless Insured and their officers, directors, partners, representatives, agents and employees from and against any and all claims, suits, liens, judgments, damages, losses and expenses, including legal fees and all court costs and liability (including statutory liability) arising in whole or in part and in any manner from injury and/or death of person or damage to or loss of any property resulting from the acts, omissions, breach or default of Contractor/Developer. Contractor/Developer will defend and bear all costs of defending any actions or proceedings brought against Insured and/or Contractor/Developer, their officers, directors, agents and employees, arising in whole or in part out of any such acts, omission, breach or default.
 - Contractor/Developer hereby expressly permits Insured to pursue and assert claims against Contractor/Developer for indemnity, contribution and common law negligence arising out of claims for damages for death and personal injury.
 - Contractor/Developer agrees to and shall obtain a waiver of subrogation for both General Liability and Worker's Compensation coverage in favor of Insured on Contractor/Developer's policies, including, but not limited to, completed operations.
- 5) Village may require a preconstruction meeting prior to construction.
- 6) Applicant must contact "Diggers Hotline" at (811) or (800)242-8511 three business days before digging.
- 7) Applicant shall notify the Department of Public Works 48 hours prior to commencement of the work.
- 8) Work zone signing, barricading and traffic control measures shall be in accordance with the current version of the Wisconsin Manual on Uniform Traffic Control Devices.
- 9) Applicant of all medium or large projects shall notify all adjacent property owners with the company name and a contact phone number prior to any work beginning within the public right-of-way.



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SIGNATURES

The applicant acknowledges receipt of the permit provisions and conditions of the Utility Accommodation Policy in effect at the time of this application. The applicant agrees that all permitted work will comply with those provisions and conditions, any special provisions listed below or attached, and all attached plans, details, or notes, which are incorporated into this permit. By signing, the applicant accepts responsibility for the project and agrees to be bound by and comply with all terms and conditions of this permit.

Signature of Owner/Authorized Representative

Date

SUBMIT APPLICATION & COPY OF SKETCH TO:

E-mail to: dperepell@vi.fontana.wi.gov

Or Mail to: Department of Public Works
175 Valley View Drive
PO Box 200
Fontana, WI 53125

OFFICE USE ONLY: TOTAL FEES & PERMIT APPROVAL

Permit Fee: \$ _____

☐ Paid

☐ Invoiced

☐ Not Paid

Inspection & Oversight Fee: \$ _____

☐ Paid

☐ Invoiced

☐ Not Paid

Escrow: \$ _____

☐ Paid

☐ Invoiced

☐ Not Paid

Permit Determination:

☐ Approved

☐ Denied

☐ Conditionally Approved

Approved By

Date