

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN

REGULAR MEETING of the FONTANA PUBLIC LIBRARY BOARD

(OFFICIAL MINUTES)

Wednesday, January 16, 2019 @ 11:00 AM

Board President Tom Whowell called the regular monthly meeting of the Library Board to order at 11:06 am in the Board Room of the Fontana Public Library, 166 2nd Avenue, Fontana-on-Geneva Lake, Wisconsin.

Board Members Present:

(Roll Call) Library Board President and Village Board Liaison Tom Whowell, Ann Catlow, Cindy Wilson, Mary Ann Pearce, Mary Kay Frazier, and Sally Ratay.

Board Members Absent:

Dolly Schneidwind & Library Board Secretary Joseph McHugh.

Also Present:

Library Director Walter Burkhalter.

Approval of the Agenda

The agenda was accepted without comments.

Secretary's Report/Approve (amend if necessary) minutes of December 5th, 2018.

Director Burkhalter presented the minutes of the December 5, 2018 meeting of the Fontana Library Board. Pearce/Frazier 2nd made a MOTION to approve the minutes of December 5, 2018 meeting and the MOTION carried without a negative vote.

Financial Report: Approve January 2019 Village and Gift Account Expenditures and Audit those made since December 5th.

Director Burkhalter presented the January 2019 Village and Gift Account Expenditures and explained that the report showing those made since December 5th also included all expenditures made in 2018. Frazier/Ratay 2nd made a MOTION to approve the January 2019 Village and Gift Account Expenditures and the MOTION carried without a negative vote.

Financial Report: Accept December 2018 Daily Cash Report and January 2019 Gift Account Report

Director Burkhalter presented the December 2018 Daily Cash Reports and the January 2019 Gift Account Report. Frazier/Ratay 2nd made a MOTION to accept the December 2018 Daily Cash Reports and the January 2019 Gift Account Report and the MOTION carried without a negative vote.

2018 Cash Report

Director Burkhalter presented the Cash Report for 2018. He noted that funds received from Sentry receipts exceeded fines.

Director's Report

Director Burkhalter reported that the copier lease will be coming up for renewal in July. He will look at several options and report back. The Annual Report is due March 1st and he is currently working on it. Village Administrator Theresa Loomer would like the library to participate in the village wide compensation study. Some concerns were raised regarding the autonomy of the library. Director Burkhalter suggested participating and that he would keep the Library Board apprised of developments.

Village Announcements

No new items for discussion.

Programming

Burkhalter reported that the program "Thompsons Fine Art" scheduled for February 13th needed to be canceled. Fontana Library will be participating with other local libraries in program titled "Shifting the Electoral College" to held at the Ridge Hotel on February 7th.

Cost of the projector was under \$750 and has arrived at the library. It should be available for the next program if needed.

Unfinished Business

Director Burkhalter presented the draft of the By-laws. Board members will review the draft and action will be taken at the next meeting. There were no questions regarding *Trustee Essentials 4/5*. President Whowell stated that in keeping with the calendar suggested in *Essential 4* that Director Burkhalter is doing a great job.

New Business:

Ratay/Frazier 2nd made a MOTION to re-elect the current officers for another year and the motion carried without a negative vote.

Ratay/Whowell 2nd made a MOTION to accept the calendar of meetings for 2019 and the motion carried without a negative vote.

Whowell/Catlow 2nd made a MOTION to accept the recommendation of the Lakeshores LAC to set the circulation period for Television Series to 14 days and the motion carried without a negative vote.

Next Regular Meeting:

Whowell/Pearce 2nd made a MOTION to schedule the next regular meeting of the Fontana Public Library Board for Wednesday, March 20, 2019 @ 11:00 am and the motion carried without a negative vote.

Adjournment

Pearce/Frazier 2nd made a MOTION to adjourn the meeting at 12:02 am and the MOTION carried without a negative vote.