

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN

REGULAR MEETING of the FONTANA PUBLIC LIBRARY BOARD

(OFFICIAL MINUTES)

Wednesday, January 19, 2022 @ 11:00 AM

The regular meeting of the Library Board was called to order at 11:14 am.

Board Members Present:

(Roll Call) Diane French, Margaret Reuland, Ann Barth, and Steve Torrez.

Board Members Absent:

Tom Howell and Lisa Laing.

Also Present:

Library Director Walter Burkhalter.

Secretary's Report/Approve (amend if necessary) minutes of December 8, 2021. Director Burkhalter presented the minutes of the December 8, 2021 meeting of the Fontana Library Board. Torrez/Reuland 2nd made a MOTION to approve the minutes of December 8, 2021 meeting and the MOTION carried without a negative vote.

Financial Report: Approve January Village and Gift Account Expenditures and Audit those made since December 8th.

Director Burkhalter presented the January Village and Gift Account Expenditures and reviewed the report showing those made since December 8th. In addition one bill was added for Amazon in the amount of \$232.09 to be allocated to the materials line item. Reuland/French 2nd made a MOTION to pay the Amazon invoice in the amount of \$232.09 to be allocated to the materials line item of the Village budget and the MOTION carried without a negative vote. Torrez/Barth 2nd made a MOTION to approve the January Village and Gift Account Expenditures and the MOTION carried without a negative vote.

Financial Report: January Gift Account Report and December Daily Cash Report.

Director Burkhalter presented the January Gift Account Report and December Daily Cash Report. Torrez/Barth 2nd made a MOTION to accept the January Gift Account Report and December Daily Cash Report and the MOTION carried without a negative vote.

Financial Report: 2021 Daily Cash Report.

Director Burkhalter presented the 2021 Daily Cash Report. He noted that funds were not collected in January or February and that there was a marked decrease in fines once the new fine policy was implemented on October 1st. The report was informational and did not require acceptance.

Director's Report.

Burkhalter stated that Anders Dahlgren of Library Planning Associates had intended to be at the library this week but due to Burkhalter's illness and bereavement leave his visit has been postponed to March. Other items that will be on the next few agendas include: the Annual Report, County Library Plan, and Seed Library.

COVID-19 Response.

Discussion regarding the Omicron variant and if any changes should be made at this time. The library will continue to encourage visitors and staff to wear masks and to maintain distance. Should there be any changes locally Burkhalter will move the library to the appropriate phase and inform the Board. No action taken.

Unfinished Business.

Reuland gave a brief update regarding local history. She stated that she would be willing to review how items are currently organized and see if there may be some ways to make access easier. She suggested meeting with Burkhalter to determine the best course of action.

Discussion regarding the certificates of deposit and investing in general. Burkhalter was asked to contact Bobbi Sorrentino at Walworth to see how their library handles donation accounts. He will report back at a later meeting.

Brief discussion regarding the Giving Tree. Burkhalter was asked to provide current donation amounts for various leaves and a recommendation regarding any changes for the future. This will be an ongoing topic.

New Business.

Barth/French 2nd made a MOTION to elect Tom Whowell, president, Steve Torrez, vice president, Margaret Reuland, treasurer, and Lisa Laing, secretary and the MOTION carried without a negative vote.

Reuland/Barth 2nd made a MOTION to accept the Library Board meeting dates for 2022 as presented and the MOTION carried without a negative vote. Burkhalter noted that the Board is able to change meeting dates at any meeting should the need arise.

Dolly Schneidwind has resigned her position on the Board effective January 2, 2022. She made a recommendation regarding a replacement and that individual will be attending the March meeting. Board members were encouraged to make any other recommendations. Schneidwind's term expires in April and it would probably be best to have a recommendation for the Village Board at that time.

Possible items for next agenda.

Annual Report and County Library Plan.

Next Regular Meeting.

The next regular monthly meeting of the Fontana Public Library Board was scheduled for Wednesday, February 16th @ 11:00 am.

Adjournment

Meeting was adjourned at 12:20 pm.