

VILLAGE OF FONTANA ON GENEVA LAKE  
WALWORTH COUNTY, WISCONSIN

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**REGULAR MEETING of the FONTANA PUBLIC LIBRARY BOARD**

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(OFFICIAL MINUTES)

**Wednesday, June 17, 2020 @ 11:00 AM**

Board President Tom Whowell called the regular meeting of the Library Board to order at 11:04 am at the Fontana Village Hall Meeting Room, 175 Valley View Drive, Fontana, Wisconsin 53125.

**Board Members Present:**

(Roll Call) Library Board President and Village Board Liaison Tom Whowell, Margaret Reuland, Cindy Wilson, Joseph McHugh, Mary Kay Frazier, Dolly Schneidwind, and Diane French.

**Board Members Absent:**

None

**Also Present:**

Library Director Walter Burkhalter

**Approval of the Agenda**

The agenda was accepted without comments.

**Secretary's Report/Approve (amend if necessary) minutes of May 20, 2020.**

Director Burkhalter presented the minutes of the May 20, 2020 meeting of the Fontana Library Board. McHugh/Reuland 2<sup>nd</sup> made a MOTION to approve the minutes of May 20, 2020 meeting and the MOTION carried without a negative vote.

**Financial Report: Approve June 2020 Village and Gift Account Expenditures and Audit those made since May 20th.**

Director Burkhalter presented the June 2020 Village and Gift Account Expenditures and reviewed the report showing those made since May 20<sup>th</sup>. Discussion ensued regarding year to date expenditures and the status of the budget. It was noted that the library is well under budget at this point. Reuland/McHugh 2<sup>nd</sup> made a MOTION to approve the June 2020 Village and Gift Account Expenditures and the MOTION carried without a negative vote.

**Financial Report: June 2020 Gift Account Report.**

Director Burkhalter presented the June 2020 Gift Account Report. There was no May Cash Report due to the closure of the library. Reuland/McHugh 2<sup>nd</sup> made a MOTION to accept the June 2020 Gift Account Report and the MOTION carried without a negative vote.

**COVID-19 Response.**

The library will continue to be closed and provide curbside service. Discussion regarding possible options to modify the circulation desk. Due to the size of the desk there will be issues providing protection to the staff and public. Proposal from A.O. Bauer reviewed. Some questions were raised about the appearance. Director Burkhalter was asked to discuss comfort level of the staff and report back to the Board. After the meeting the Board visited the library to observe the situation.

**Unfinished Business.**

Director Burkhalter will be resigning from Rotary.

**Next Regular Meeting:**

The next regular monthly meeting of the Fontana Public Library Board was scheduled for Wednesday, July 15<sup>th</sup> @ 11:00 am.

**Adjournment**

Meeting was adjourned by President Whowell at 12:05 pm.