

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN

REGULAR MEETING of the FONTANA PUBLIC LIBRARY BOARD

(OFFICIAL MINUTES)

Wednesday, July 17, 2019 @ 11:00 AM

Board President Tom Howell called the regular meeting of the Library Board to order at 11:03 am in the Board Room of the Fontana Public Library, 166 2nd Avenue, Fontana-on-Geneva Lake, Wisconsin.

Board Members Present:

(Roll Call) Library Board President and Village Board Liaison Tom Howell, Ann Catlow, Mary Kay Frazier, Margaret Reuland, and Library Board Secretary Joseph McHugh.

Board Members Absent:

Cindy Wilson and Dolly Schneidwind.

Also Present:

Library Director Walter Burkhalter.

Approval of the Agenda

The agenda was accepted without comments.

Secretary's Report/Approve (amend if necessary) minutes of June 19th, 2019.

Director Burkhalter presented the minutes of the June 19, 2019 meeting of the Fontana Library Board. Catlow/McHugh 2nd made a MOTION to approve the minutes of June 19, 2019 meeting and the MOTION carried without a negative vote.

Financial Report: Approve July 2019 Village and Gift Account Expenditures and Audit those made since June 19th.

Director Burkhalter presented the July 2019 Village and Gift Account Expenditures and reviewed the report showing those made since June 19th. Howell/McHugh 2nd made a MOTION to approve the July 2019 Village and Gift Account Expenditures and the MOTION carried without a negative vote.

Financial Report: June 2019 Daily Cash Report and July 2019 Gift Account Report.

Director Burkhalter presented the June 2019 Daily Cash Report and the July 2019 Gift Account Report. Howell/McHugh 2nd made a MOTION to accept the June 2019 Daily Cash Report and the July 2019 Gift Account Report and the MOTION carried without a negative vote.

Director's Report

Director Burkhalter reported that two leaves had been added to the Giving Tree and it should be up to date. The end caps for new fiction display have been ordered and will arrive sometime within the next five weeks.

Village Announcements

Nothing to report since the last meeting.

Programming

Burkhalter reported the last storywagon program featuring the Racine Zoo will be held on July 23rd. The next adult program will be August 14th titled Garden's Bounty Slow Cooker. A boat cruise book discussion is being explored with Lake Geneva and Williams Bay libraries to be held in early Fall.

Closed Session

McHugh/Reuland 2nd made a MOTION at 11:25 am to go into Closed Session Pursuant to Wis. Stats. Chapter 19.85 (1) (c), "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility," specifically compensation recommendations for the library director, youth services librarian, and full time library assistant.

Roll Call vote was as follows:

Whowell- Aye

Catlow- Aye (left the meeting at 12:02 pm)

Frazier- Aye

McHugh- Aye

Reuland- Aye

The MOTION carried 5-0

Adjournment Closed Session

Whowell/Frazier 2nd made a MOTION at 12:10 pm to adjourn the closed session and reconvene in open session and the MOTION carried without a negative vote.

Unfinished Business

Discussion regarding *Trustee Essentials*.

Copier lease will be on the August agenda.

New Business:

Compensation and the 2020 library budget request will be items for the August meeting.

Possible items for next agenda

Compensation, 2020 Budget request, and copier lease.

Next Regular Meeting:

The next regular monthly meeting of the Fontana Public Library Board was scheduled for Wednesday, August 28, 2019 @ 11:00 am.

Adjournment

Meeting was adjourned by President Whowell at 12:24 pm.