

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN

REGULAR MEETING of the FONTANA PUBLIC LIBRARY BOARD

(OFFICIAL MINUTES)

Wednesday, May 16, 2018 @ 11:00 AM

Board President Tom Whowell called the regular monthly meeting of the Library Board to order at 11:04 am in the Board Room of the Fontana Public Library, 166 2nd Avenue, Fontana-on-Geneva Lake, Wisconsin.

Board Members Present:

(Roll Call) Library Board President and Village Board Liaison Tom Whowell, Ann Catlow, Cindy Wilson, Mary Ann Pearce, Mary Kay Frazier & Sally Ratay.

Board Members Absent:

Dolly Schneidwind & Library Board Secretary Joseph McHugh.

Also Present:

Library Director Walter Burkhalter.

Approval of the Agenda

The agenda was accepted without comments.

Secretary's Report/Approve (amend if necessary) minutes of April 18th, 2018.

Director Burkhalter presented the minutes of the April 18, 2018 meeting of the Fontana Library Board. Catlow/Ratay 2nd made a MOTION to approve the minutes of April 18th, 2018 meeting and the MOTION carried without a negative vote.

Financial Report: Approve May 2018 Village and Gift Account Bills

Director Burkhalter presented the May 2018 Village and Gift Account Bills. Most of the payments for materials. Catlow/Pearce 2nd made a MOTION to approve the May 2018 Village and Gift Account Bills and the MOTION carried without a negative vote.

Financial Report: Accept April 2018 Daily Cash Report and May 2018 Gift Account Report

Director Burkhalter presented the April 2018 Daily Cash Report and the May 2018 Gift Account Report. Director Burkhalter pointed-out the expenses for Youth Librarian Porep's recent conference in Marshfield. He further highlighted the expenses incurred for the Wisconsin Association of Public Libraries Conference (in Pewaukee) that he attended. Catlow/Pearce 2nd made a MOTION to accept the April 2018 Daily Cash Report and the May 2018 Gift Account Report and the MOTION carried without a negative vote.

Director's Report

Director Burkhalter informed the Board that the two "TEACH" grants, for which the library is qualified for, were not submitted. He further explained that items eligible for grant funding were not needed at this time. He informed the Board about some workshops he attended at the conference. One, about outreach, prompted discussion among the staff. Burkhalter suggested that the library investigate erecting a "little library" near the beach that would be maintained by the library. It was the consensus of the Board that he

pursues this idea. The Director informed the Board that everything was in place for the fiber upgrade. This is to take place on June 1st and will require some down time.

Village Announcements

Board President Whowell noted that some road projects may not be completed by Memorial Day but will probably have minimal effect on the library.

Lakeshores Report

No report.

Unfinished Business

Programming.

Staff member, Sally Lee, had a number of suggestions regarding programs. Sally Ratay will work with her regarding the ideas and promotion of programs.

Recommendation of books, magazines, movies and other items.

President Whowell requested that this item be a regular addition to the agenda.

Unfinished Business: General

No additional Unfinished Business was raised or discussed.

New Business:

No new business at this time.

Next Regular Meeting: June 20, 2018 @ 11:00 AM

The next regular monthly meeting of the Fontana Public Library Board was scheduled for Wednesday, June 20, 2018 @ 11:00 am.

Adjournment

Catlow/Ratay 2nd made a MOTION to adjourn the meeting at 11:56 am and the MOTION carried without a negative vote.