

VILLAGE OF FONTANA ON GENEVA LAKE  
WALWORTH COUNTY, WISCONSIN

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**REGULAR MEETING of the FONTANA PUBLIC LIBRARY BOARD**

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(OFFICIAL MINUTES)

**Wednesday, March 17, 2021 @ 11:00 AM**

The regular meeting of the Library Board was called to order at 11:12 am.

**Board Members Present:**

(Roll Call) Diane French, Lisa Laing, Ann Barth, and Margaret Reuland.

**Board Members Absent:**

Joseph McHugh, Dolly Schneidwind, and Tom Whowell.

**Also Present:**

Library Director Walter Burkhalter.

**Approval of the Agenda**

The agenda was accepted without comments.

**Secretary's Report/Approve (amend if necessary) minutes of February 17, 2021.** Director Burkhalter presented the minutes of the February 17, 2021 meeting of the Fontana Library Board. Reuland/French 2<sup>nd</sup> made a MOTION to approve the minutes of February 17, 2021 meeting and the MOTION carried without a negative vote.

**Financial Report: Approve March 2021 Village and Gift Account Expenditures and Audit those made since February 17<sup>th</sup>.** Director Burkhalter presented the March 2021 Village and Gift Account Expenditures and reviewed the report showing those made since February 17<sup>th</sup>. Laing/French 2<sup>nd</sup> made a MOTION to approve the March 2021 Village and Gift Account Expenditures and the MOTION carried without a negative vote.

**Financial Report: March 2021 Gift Account Report.**

Director Burkhalter presented the March 2021 Gift Account Report. He also provided a sample of the report that would be shared with the Finance Committee regarding expenditures made from the County shortfall funds. Laing/French 2<sup>nd</sup> made a MOTION to accept the March 2021 Gift Account Report and the MOTION carried without a negative vote.

**Director's Report.**

Burkhalter stated that there was nothing additional to report.

**COVID-19 Response.**

Burkhalter recommended that hours be expanded to 9-5 Monday through Friday starting on April 5<sup>th</sup>. Barth/Laing 2<sup>nd</sup> made a MOTION that the library expand open hours (including curbside pick-up) to 9-5 Monday through Friday starting April 5<sup>th</sup>. All protocols to remain in place and the MOTION carried without a negative vote.

**Unfinished Business:**

Reuland/Laing 2<sup>nd</sup> made a MOTION to approve the Adult Programming Coordinator Position with a salary of \$16 per hour and the MOTION carried without a negative vote. Increase will be effective the beginning of March.

Burkhalter stated that several purchases on the wish list had been made. Others are in process and he will have an update at the April meeting. No additions were made to the list at this time.

Burkhalter had a conversation with Melissa McLimons of the Wisconsin Library Service (WiLS) regarding a possible strategic plan process. After discussion, Reuland/Barth 2<sup>nd</sup> made a MOTION to move forward with the proposed process not to exceed \$7,000 and the MOTION carried without a negative vote. Burkhalter will contact WiLS to move forward with the process.

**Next Regular Meeting:**

The next regular monthly meeting of the Fontana Public Library Board was scheduled for Wednesday, April 21<sup>st</sup> @ 11:00 am. Unless otherwise noted the meeting will be held in person at the library.

**Adjournment**

Meeting was adjourned at 11:50 am.