

VILLAGE OF FONTANA ON GENEVA LAKE  
WALWORTH COUNTY, WISCONSIN

---

**REGULAR MEETING of the FONTANA PUBLIC LIBRARY BOARD**

---

(OFFICIAL MINUTES)

**Wednesday, May 19, 2021 @ 11:00 AM**

The regular meeting of the Library Board was called to order at 11:02 am.

**Board Members Present:**

(Roll Call) Library Board President Tom Whowell, Ann Barth, Diane French, Margaret Reuland, Steve Torrez, and Lisa Laing.

**Board Members Absent:**

Dolly Schneidwind

**Also Present:**

Library Director Walter Burkhalter.

**Approval of the Agenda**

The agenda was accepted without comments.

**Secretary's Report/Approve (amend if necessary) minutes of April 21, 2021.** Director Burkhalter presented the minutes of the April 21, 2021 meeting of the Fontana Library Board. Barth/Laing 2<sup>nd</sup> made a MOTION to approve the minutes of April 21, 2021 meeting and the MOTION carried without a negative vote.

**Financial Report: Approve May 2021 Village and Gift Account Expenditures and Audit those made since April 21<sup>st</sup>.**

Director Burkhalter presented the May 2021 Village and Gift Account Expenditures and reviewed the report showing those made since April 21<sup>st</sup>. Whowell/Barth 2<sup>nd</sup> made a MOTION to approve the May 2021 Village and Gift Account Expenditures and the MOTION carried without a negative vote.

**Financial Report: May 2021 Gift Account Report and April Daily Cash Report.**

Director Burkhalter presented the May 2021 Gift Account Report and April Daily Cash Report. Whowell/Barth 2<sup>nd</sup> made a MOTION to accept the May 2021 Gift Account Report and April Daily Cash Report and the MOTION carried without a negative vote.

Discussion regarding Certificates of Deposits maturing on June 3<sup>rd</sup>. Treasurer Reuland will investigate, take any necessary action, and report back to the Board at the June meeting.

**Director's Report.**

Burkhalter stated that it has been 30 years to the day since he graduated from library school. Many changes have occurred during that time but lending books is still the main service libraries provide. He also noted that with the correction to county funding, Walworth County may appoint a member to the library board. He will keep the board apprised of any changes.

**COVID-19 Response.**

Discussion regarding changes to CDC guidelines. Several entities including other local libraries are making masks optional rather than mandatory.

Howell/Reuland 2<sup>nd</sup> made a MOTION that the library move to Phase IV of the reopening plan. In addition masks are to be encouraged but not mandatory. Computer use will be limited to one hour per day. Saturday hours to resume June 5<sup>th</sup>. and the MOTION carried without a negative vote.

**Unfinished Business:**

The Planning Committee will be meeting June 2<sup>nd</sup> at 2 pm. The meeting will be held virtually. The agenda will be posted May 28<sup>th</sup>.

Representatives from the Garden Club (including Dolly Schneidwind) will meet at the Delavan Library (Aram Memorial) soon to observe how their seed library is being handled. It was felt it was too late in the year to consider for 2021. Schneidwind will report back at a later meeting.

Quote from Comfort Zone for window film was revisited. There are lighter shades that will allow more light but stop UV rays.

Reuland/French 2<sup>nd</sup> made a MOTION to approve the quote from Comfort Zone changing the film listed from Prestige 50 to Prestige 70 and the MOTION carried without a negative vote.

**New Business:**

Reuland/Torrez 2<sup>nd</sup> made a MOTION to elect Lisa Laing to fill the remainder of the term of vacant Secretary position and the MOTION carried without a negative vote.

**Next Regular Meeting:**

The next regular monthly meeting of the Fontana Public Library Board was scheduled for Wednesday, June 16<sup>th</sup> @ 11:00 am. Torrez volunteered to host the August meeting at the elementary school.

**Adjournment**

Meeting was adjourned at 12:10 pm.