

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN

REGULAR MEETING of the FONTANA PUBLIC LIBRARY BOARD

(OFFICIAL MINUTES)

Wednesday, June 16, 2021 @ 11:00 AM

The regular meeting of the Library Board was called to order at 11:04 am.

Board Members Present:

(Roll Call) Library Board President Tom Whowell, Dolly Schneidwind, Diane French, Margaret Reuland, Steve Torrez, and Lisa Laing.

Board Members Absent:

Ann Barth

Also Present:

Library Director Walter Burkhalter.

Secretary's Report/Approve (amend if necessary) minutes of May 19, 2021. Director Burkhalter presented the minutes of the May 19, 2021 meeting of the Fontana Library Board. Laing/French 2nd made a MOTION to approve the minutes of May 19, 2021 meeting and the MOTION carried without a negative vote.

Financial Report: Approve June 2021 Village and Gift Account Expenditures and Audit those made since May 19th.

Director Burkhalter presented the June 2021 Village and Gift Account Expenditures and reviewed the report showing those made since May 19th. Burkhalter noted that two accounts do not appear on the year to date report (programming and capital expenditures). This may be due to the fact that neither account has had activity this year. Village Treasurer Vilona is aware of the situation and he assures us that the funds are indeed there and available. He will attempt to correct the issue. Laing/Schneidwind 2nd made a MOTION to approve the June 2021 Village and Gift Account Expenditures and the MOTION carried without a negative vote.

Financial Report: June 2021 Gift Account Report and May Daily Cash Report.

Director Burkhalter presented the June 2021 Gift Account Report and May Daily Cash Report. Laing/Schneidwind 2nd made a MOTION to accept the June 2021 Gift Account Report and May Daily Cash Report and the MOTION carried without a negative vote.

Treasurer Reuland reported that the Certificates of Deposit have been renewed for 13 months. She will also open the safe deposit box to determine its contents and report back.

Director's Report.

Burkhalter stated that he has been appointed to two committees. The first, Wisconsin Library Association's Honors and Awards, selects honorees in such categories as Librarian of the Year and Library of the Year. Most meetings will be virtual. The second, The Walworth County Library Planning Committee, will be responsible for creating a new plan for library service for residents not served by a public library. That committee has just been appointed and meetings are not yet set.

Burkhalter reported that he met with Theresa Loomer and we may need to revisit coordinating hours with Village Hall at some point in the future but for now we should be alright. He also noted that Lisa Selji, Director of Matheson Library in Elkhorn will be retiring in September.

Village Announcements

South Lakeshore Drive project has been completed. Fireworks will be in August.

COVID-19 Response.

Howell/Schneidwind 2nd made a MOTION that Library sponsored in person programming be restored and that the Board Room be open for meetings, not to exceed ten people, during open hours and the MOTION carried without a negative vote.

Reuland will explore glass bookcases to protect items in the Board Room and report back.

Unfinished Business:

The Planning Committee met on June 2nd. One survey with an anticipated release date of June 28th will be used. The survey is designed so that full-time residents, part-time residents, and visitors are able to participate. The committee recommends providing incentive to complete the survey.

Schneidwind/Reuland 2nd made a MOTION to approve five \$20 gift certificates to be offered, funds to come from the donation account, e-mail addresses and/or phone numbers of participants for purposes of the drawing only, and the MOTION carried without a negative vote.

Howell/Laing 2nd made a MOTION to approve the quote from Demco for shelving in the youth area and the MOTION carried without a negative vote. Burkhalter will coordinate with DPW regarding installation (sometime after summer).

Howell/French 2nd made a MOTION to close the library on Saturday, July 3rd, and the MOTION carried without a negative vote.

The updated Wishlist was discussed. Burkhalter was requested to provide quotes and costs for remaining items at the next meeting.

Possible items for next agenda:

Follow up regarding seed libraries.

Next Regular Meeting:

The next regular monthly meeting of the Fontana Public Library Board was scheduled for Wednesday, July 21st @ 11:00 am. The September meeting will be (tentatively) followed by a boat ride including lunch.

Adjournment

Meeting was adjourned at 12:10 pm.