

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN

REGULAR MEETING of the FONTANA PUBLIC LIBRARY BOARD

(OFFICIAL MINUTES)

Wednesday, December 8, 2021 @ 11:00 AM

The regular meeting of the Library Board was called to order at 11:12 am.

Board Members Present:

(Roll Call) Library Board President Tom Whowell, Diane French, Margaret Reuland, Ann Barth, Lisa Laing, Dolly Schneidwind, and Steve Torrez.

Board Members Absent:

None

Also Present:

Library Director Walter Burkhalter.

Secretary's Report/Approve (amend if necessary) minutes of October 20, 2021. Director Burkhalter presented the minutes of the October 20, 2021 meeting of the Fontana Library Board. Barth/Reuland 2nd made a MOTION to approve the minutes of October 20, 2021 meeting and the MOTION carried without a negative vote.

Financial Report: Approve November and December Village and Gift Account Expenditures and Audit those made since October 20th.

Director Burkhalter presented the November and December Village and Gift Account Expenditures and reviewed the report showing those made since October 20th. Schneidwind/Barth 2nd made a MOTION to approve the November and December Village and Gift Account Expenditures and the MOTION carried without a negative vote.

Financial Report: December Gift Account Report and October and November Daily Cash Report.

Director Burkhalter presented the December Gift Account Report and October and November Daily Cash Report. Schneidwind/Barth 2nd made a MOTION to accept the December Gift Account Report and October and November Daily Cash Report and the MOTION carried without a negative vote.

Financial Report: Budget Adjustments. Discussion regarding cost of living in 2021 and how libraries and municipalities (including Fontana) are dealing with it. Burkhalter presented possible options and the impact they would have on the 2021 and 2022 budgets. Reuland/French 2nd made a MOTION to increase salaries and applicable benefit costs, retroactive to July 1, 2021, as follows: Director salary to \$65,000 per year, Youth Services Librarian to \$22.50 per hour, Adult Programming Coordinator to \$17.00 per hour, 2 Library Assistant positions to \$13.50 per hour, 1 Library Assistant position to \$11.75 per hour, and Shelver to \$10.00 per hour and the MOTION carried without a negative vote.

Director's Report.

Burkhalter stated that the Wisconsin Library Association Conference will be held at the Grand Geneva next year. At this point he does not know how much he will be involved with it.

He also reported that he was elected Chair of the Lakeshores Librarians Advisory Committee for 2022. Also, that ARPA grants he had reported about in October were not funded.

Ron Adams has completed the cabinets in the Board Room. The Board felt they were very well made and expressed their thanks to Ron.

Village Announcements.

None

COVID-19 Response.

No updates.

Unfinished Business.

Torrez/Schneidwind 2nd made a MOTION to adopt the 2022-2027 Strategic Plan and the MOTION carried without a negative vote.

Howell/Laing 2nd made a MOTION to accept the proposal for a Facility Assessment Study by Library Planning Associates in the amount of \$11,750 with a \$5,000 deposit made prior to years' end and the MOTION carried without a negative vote. Burkhalter will contact Dahlgren and proceed with the process.

Howell/Reuland 2nd made a MOTION to approve the County Funding Agreement and authorize the President to sign and the MOTION carried without a negative vote.

Possible items for next agenda.

Giving Tree

Next Regular Meeting.

The next regular monthly meeting of the Fontana Public Library Board was scheduled for Wednesday, January 19th @ 11:00 am.

Adjournment

Meeting was adjourned at 12:25 pm.