

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN
(Official Minutes)
MONTHLY MEETING of the VILLAGE BOARD OF TRUSTEES
Monday, March 2, 2020

Village President Pat Kenny called the monthly meeting of the Village Board to order at 6:00 pm in the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

Trustees Present: Roll call vote: President Kenny, Trustee McGreevy, Trustee Livingston, Trustee Pappas, Trustee O'Neill, Trustee Petersen, Trustee Prudden

Also Present: Connor Carynski, Chief Cates, Kevin Day, Jeff Janik, Theresa Loomer, Scott Peterson, Eusebio Sanchez, Stephanie Smith, Terry Tavera, Dale Thorpe, Scott Vilona

Visitors Heard

Assistant Fire Chief Scott Peterson spoke on behalf of the Fontana Fire Dept. regarding the rescue call that took place on Geneva Lake on Sunday, March 1, 2020. Peterson stated he wanted to provide additional information on the call and clear up any misconceptions. He stated everything went smoothly as planned and the Fire Department is very thankful for all the neighboring departments but said he wanted to clarify a few things. From the time the call was dispatched until the time the patients were rescued was a total of 18 minutes. He said the airboat is designed for the conditions on Geneva Lake including taking six-foot waves over the bow and explained that neighboring departments have boats that are designed to withstand different conditions. The Fontana airboat is meant to break the ice and not just ride on top of it. On Sunday, during the rescue, the boat experienced a mechanical failure, which affected the engine performance and prevented the boat from going forward through the ice. Peterson stated the Village mechanic performs all required routine maintenance as does the Fire Department before and after every call. Peterson asked that any concerns over the handling of the call be directed to the Fire Department so they can provide education on how the airboat operates and answer any questions. President Kenny stated he personally knows both patients that were rescued and they are extremely thankful.

Approval of Minutes

The open and closed minutes for the meetings held on February 3, 2020 and February 24, 2020 were distributed.

Trustee O'Neill/Trustee Livingston 2nd made a MOTION to approve the minutes from February 3, 2020 and February 24, 2020, meetings, as submitted, and the MOTION carried without negative vote.

Village Treasurer's Report, Vendor Report, & Payroll Overtime Report

Trustee Livingston/Trustee McGreevy 2nd made a MOTION to approve the Vendor Report and Payroll Overtime Report as distributed for February, and to place it on file for the audit, and the MOTION carried without negative vote.

Approval of Village and Utility Payables

Trustee Livingston/Trustee O'Neill 2nd made a MOTION to approve payment of the Village and Utility payable list, as presented, and the MOTION carried without negative vote.

General Business – President Kenny

Temporary Liquor License Applications Filed by Joseph R. Abell Jr. for Big Foot Lions Club Lobster Boil and Steak Fry on July 25, 2020 and Triathlon on September 19, 2020 and Chad R. Beth for Pig in the Park on July 11, 2020

Trustee Petersen/Trustee Livingston 2nd made a MOTION to approve the temporary liquor license application filed by Joseph R. Abell Jr. for Big Foot Lions Club Lobster Boil and Steak Fry on July 25, 2020, and the MOTION carried without negative vote.

Trustee Livingston/Trustee O'Neill 2nd made a MOTION to approve the temporary liquor license application filed by Chad R. Beth for Pig in the Park on July 11, 2020, and the MOTION carried without negative vote.

Trustee Petersen/Trustee McGreevy 2nd made a MOTION to approve the temporary liquor license application filed by Joseph R. Abell Jr. for Big Foot Lions Club Triathlon on September 21, 2020, and the MOTION carried without negative vote.

Approval of Operator's License Application for Noelle M. Bydalek and Quentin J. Arnold (Gordy's)

There were no concerns with the background checks and the \$60 fees have been paid.

Trustee Livingston/Trustee McGreevy 2nd made a MOTION to approve the Operator's License applications filed by Noelle M. Bydalek and Quentin J. Arnold, and the MOTION carried without negative vote.

Appoint Election Inspector John Dudek for 2020-2021

Trustee Livingston/Trustee Petersen 2nd made a MOTION to approve the appointment of election inspector John Dudek for 2020-2021, and the MOTION carried without negative vote.

Reschedule April Village Board Meeting due to Spring Election

The April Village Board meeting will be on Thursday, April 2, 2020.

Plan Commission – Trustee Prudden

Conditional Use Permit Application Filed by Eusebio Sanchez for a Trade and Contractors Office at N2090 Hwy 67, Walworth for Parcel EW100005A in the ETZ

The application is to construct a trade and contractors office at applicants current residence.

Trustee Petersen/Trustee Pappas 2nd made a MOTION to approve CUP application filed by Eusebio Sanchez for Trade and Contractors Office at N2090 Hwy 67, Walworth in the ETZ with the following conditions:

1. No retail sales permitted.
2. Landscape improvements as shown on the plan prepared by My Secret Garden dated October 2019 shall be installed in 2020.
3. Outdoor storage shall be in areas designated on the site plan dated October 2019.
4. Business signage shall be in compliance with the ETZ sign ordinance.

The MOTION carried without negative vote.

Amend Section 18-249(d) of the Municipal Code, regarding Time Limits on Zoning Permits; Permit Extensions

Loomer explained that the ordinance amendment will remove the provision to extend zoning permits at the zoning administrator's discretion if a percentage of the work has been completed. A permit will expire six months after issuance at which time the applicant must reapply.

Trustee Livingston/Trustee O'Neill 2nd made a MOTION to approve Ordinance 030220-01, amending section 18-249(d) of the Municipal Code, and the MOTION carried without negative vote.

Amend Ordinance Section 14-67, regarding Building Permits

Loomer stated the Chapter 14 ordinance amendment was proposed to remain consistent with the zoning permit timeline and expiration. The two ordinances go hand-in-hand.

Trustee Livingston/Trustee McGreevy 2nd made a MOTION to approve Ordinance 030220-02, amending section 14-67, and the MOTION carried without negative vote.

Finance Committee – President Kenny

2020 Utility Budget

President Kenny stated the Finance Committee had met prior to the Village Board meeting tonight and they recommended approval of the 2020 Utility Budget. Treasurer Scott Vilona briefly explained that there are a number of different facets to consider when looking at the Utility Budget compared to the General Fund Budget. Some of these items include: General Budget is on a modified accrual and Utility Budget is on a full accrual, the Utility is an Enterprise Fund which means the debt

principal is a liability not an expense and uses past revenues to cover it and the PSC governs how we can run our Utility and how much we can charge. Vilona explained the process on how the PSC determines the rate increases. Public Works director Kevin Day briefly described the capital outlay items that were included in the 2020 budget. The capital outlay items for water are as follows: rehab Well No. 1, replace the Stearns booster pump, replace the roof on Well No. 4, clean the Duck Pond water tower, and upgrade the iron filter electric panel. The capital outlay items for sewer are as follows: reshingle the Main Lift station building, add a generator to the Country Fairways lift station (which is the only lift station not backed up by a generator), purchase a salter for the utility truck and purchase ward hog attachment for the easement machine purchased in 2019.

Trustee McGreevy/Trustee Livingston 2nd made a MOTION to approve the 2020 Utility Budget, as presented, and the MOTION carried without negative vote.

Public Safety Building Kitchen Repairs

Chief Cates stated there was a water leak at the public safety building and the water went under the walls into the kitchen. The water damage caused the flooring in the kitchen to buckle so it had to be removed. Cates explained the staff began pricing out flooring to replace the damaged floor and they were put in contact with Four Seasons Flooring in Delavan. Four Seasons Flooring has agreed to donate some leftover flooring materials and the Village would only have to pay for the flooring to be installed. Four Seasons Flooring has agreed to not only donate leftover flooring for the kitchen, but also the fire office and the fireman's bunk room. Cates stated while the flooring is being installed it might be a good time to upgrade a few other things in the kitchen such as the countertops, sink, refrigerator, dishwasher and sink faucet. The total cost for installation and needed updates is \$5,652.25.

Trustee Prudden/Trustee Petersen 2nd made a MOTION to approve the public safety building kitchen repairs not to exceed \$6,000, and the MOTION carried without negative vote.

S. Lakeshore Drive Bid Recommendation & Cost Reduction Options

President Kenny explained that Finance Committee met prior to the Board meeting and they recommended going forward with awarding the bid to Wanasek. Village Engineer Terry Tavera was present and explained the project did come in over budget. He stated the contingency was lowered once the bids came in. The low bid was from Wanasek with the mandatory alternate of replacing the Abbey Springs bridge came in at \$8,521,054, which is about \$400,000 over budget. Tavera explained that he met with Village Staff and Wanasek to look at different options to help reduce the costs. The changes that were discussed to help lower costs are as follows: eliminate sanitary sewer casing pipes, reduce the thickness of cross section, eliminate the proposed modular block retaining wall West of Upper Brookwood Drive, reduce quantity of one inch water services and change guard rail end treatment over Abbey Springs tunnel. Tavera explained that Wanasek has agreed to these changes and the Village would need to award the bid and once the contract is signed change orders can be completed to reflect the changes.

Trustee Pappas/Trustee O'Neill 2nd made a MOTION to award the bid in the amount of \$8,521,054 with the mandatory alternate of MA-75A and complete change orders after the contract is signed, and the MOTION carried without negative vote.

Proposed Simple Rate Increase for 2020

This item was not discussed.

Public Works Committee – Trustee O'Neill

2019 Street Resurfacing Project Close-Out Change Order No. 1 and Payment recommendation No. 2

Terry Tavera explained this is to close out the 2019 Street Resurfacing Project. The final cost was \$238,000 and the original bid amount was \$251,000.

Trustee Livingston/Trustee McGreevy 2nd made a MOTION to approve the final payment for the 2019 Street Resurfacing Project in the amount of \$6,595.31, and the MOTION carried without negative vote.

Quote for Drainage Repairs on Sauganash Drive

Public Works Director Kevin Day stated during heavy rain events the storm sewer catch basin on Sauganash Drive cannot keep up causing the water to flow down to Tarrant Drive and flood residents. The proposal by D & K Services is to add two storm water catch basins along Sauganash Drive to catch the excess storm water for a proposed cost of \$6,300.00.

Trustee Livingston/Trustee Pappas 2nd made a MOTION to approve the proposal from D & K Services for an amount not to exceed \$6,300 for drainage repairs on Sauganash Drive, and the MOTION carried without negative vote.

S. Lakeshore Drive Bid Award Recommendation

Loomer stated staff is asking the Board to award the bid contingent on the signing of all necessary easements and DNR permits. This will allow Wanasek to begin preparing for construction immediately.

Trustee Pappas/Trustee Livingston 2nd made a MOTION to award the bid for the S. Lakeshore Drive reconstruction project to Wanasek in the amount of \$8,521,054, contingent on receipt of all signed easements and DNR permits, and the MOTION carried without negative vote.

Lakefront & Harbor Committee – Trustee Pappas

Austin Pier Service Quote for Rip-Rap on South Side of channel

Trustee Pappas stated this was previously presented to the Village Board in 2019 but was not budgeted for and it has since been placed in the budget for 2020. The quote from Austin Pier Service is for \$18,000 to finish the rip-rap installation along the South Side of the channel.

Trustee Petersen/Trustee Livingston 2nd made a MOTION to approve the quote from Austin Pier Service in the amount of \$18,000, and the MOTION carried without negative vote.

Request from Abbey Harbor Marina for Dredging

Trustee Pappas stated The Abbey Harbor came to the February Lakefront and Harbor Committee meeting stating they would like the Village to work with them on a plan to stop the silt and sediment that is draining into the channel as a result of the runoff from Pottawatomie Creek. They are also seeking to dredge the channel and a portion of the harbor which needs to be done as a result of all the silt and sediment deposits. Trustee Pappas explained The Lakefront and Harbor Committee directed Loomer to have Public Works Director Kevin Day and Village Engineer Terry Tavera meet with Ed Snyder Jr. and figure out exactly where the water is coming from and report back to the committee at the next meeting. The Lakefront and Harbor committee wanted to notify the Village Board of the request.

Park Commission – Trustee Livingston

Memorial Tree Application Filed by Kristen Hurter for Sugar Maple

The application is for a sugar maple tree at the lakefront.

Trustee Prudden/Trustee O’Neill 2nd made a MOTION to approve the Memorial Tree Application filed by Kristen Hurter for a Sugar Maple, and the MOTION carried without negative vote.

GTS Application for Use of Duck Pond Fields

GTS has agreed to pay \$1,300 for use of the fields and also has agreed to participate in their upkeep. There are no scheduling conflicts with any local groups such as the Big Foot Rec. Dept.

Trustee Pappas/Trustee McGreevy 2nd made a MOTION to approve the application filed by GTS for use of Duck Pond Fields, and the MOTION carried without negative vote.

Park Permit Application Filed by Dan Green’s Touch a Life Heal a Heart for the Farm Way Event at Reid Park Gazebo on Saturday, September 5, 2020 from 4:30 PM to 11:00 PM

Trustee O’Neill/Trustee Prudden 2nd made a MOTION to approve the application filed by Dan Green’s Touch a Life Heal a Heart for the Farm Way Event at the Reid Park Gazebo on Saturday, September 5, 2020, from 4:30 pm to 11:00 pm, and the MOTION carried without negative vote.

Park Permit Application Filed by Dan Green's Touch a Life Heal a Heart for the Pig in the Park Event at Reid Park Gazebo on Saturday, July 11, 2020 from 3:00 PM to 9:00 PM

Trustee O'Neill/Trustee Pappas 2nd made a MOTION to approve the application filed by Dan Green's Touch a Life Heal a Heart for the Pig in the Park Even on Saturday, July 11, 2020, from 3:00 pm to 9:00 pm, and the MOTION carried without negative vote.

Trustee Pappas Request for Park Bench Donation Refund

Trustee O'Neill/Trustee Prudden 2nd made a MOTION to approve the Request for Park Bench Donation Refund from Trustee Pappas, and the MOTION carried without negative vote.

Adjournment

Trustee Pappas/Trustee Livingston 2nd made a MOTION to adjourn at 6:32 pm, and the MOTION carried without negative vote.

Minutes prepared by: Stephanie Smith, Deputy Clerk/Treasurer

Note: These minutes are subject to further editing. Once approved by the Village Board, the official minutes will be kept on file at the Village Hall.

APPROVED: 05/04/2020