

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN

REGULAR MEETING of the FONTANA PUBLIC LIBRARY BOARD

(OFFICIAL MINUTES)

Wednesday, March 18, 2020 @ 11:00 AM

Board President Tom Howell called the regular meeting of the Library Board to order at 11:06 am in the Board Room of the Fontana Public Library, 166 2nd Avenue, Fontana-on-Geneva Lake, Wisconsin.

Board Members Present:

(Roll Call) Library Board President and Village Board Liaison Tom Howell, Margaret Reuland, Cindy Wilson, and Joseph McHugh.

Board Members Absent:

Mary Kay Frazier and Dolly Schneidwind.

Also Present:

Library Director Walter Burkhalter and Diane French.

Approval of the Agenda

The agenda was accepted without comments.

Secretary's Report/Approve (amend if necessary) minutes of January 15, 2020.

Director Burkhalter presented the minutes of the January 15, 2020 meeting of the Fontana Library Board. Wilson/Reuland 2nd made a MOTION to approve the minutes of January 15, 2020 meeting and the MOTION carried without a negative vote.

Financial Report: Approve February and March 2020 Village and Gift Account Expenditures and Audit those made since January 15th.

Director Burkhalter presented the February and March 2020 Village and Gift Account Expenditures and reviewed the report showing those made since January 15th. Burkhalter was asked to discuss payments for cleaning and copier with Village staff to determine if the library can be reimbursed for payments already made and how to best handle payments coming from Village accounts for these vendors in the future. Reuland/Howell 2nd made a MOTION to approve the February and March 2020 Village and Gift Account Expenditures and the MOTION carried without a negative vote.

Financial Report: January and February 2020 Daily Cash Reports and February and March 2020 Gift Account Report.

Director Burkhalter presented the January and February Daily Cash Reports and the February and March 2020 Gift Account Report. Reuland/Howell 2nd made a MOTION to accept the January and February Daily Cash Reports and the February and March 2020 Gift Account Report and the MOTION carried without a negative vote.

Director's Report

The Director reported that the men's room floor damage was more significant than previously thought. Cement under the floor will need to be replaced (DPW will do this). The good news is that Four Seasons Flooring will be replacing the tile at no charge.

Village Announcements

Village Board has closed all indoor Village facilities to the public. Village Hall will be open 8 hours per week.

Programming

All programming has been cancelled.

Unfinished Business

Discussion regarding Library Board vacancy. The item will be moved to the next meeting.

New Business:

Reuland/McHugh 2nd made a MOTION to approve the Annual Report including System Effectiveness Statement, and the MOTION carried without a negative vote.

McHugh/Wilson 2nd made a MOTION to close the library for the duration of the public health emergency and the MOTION carried without a negative vote. Staff will continue to provide limited non-contact services such as curbside materials checkout, answering phones, and online services. A number of projects will be addressed including weeding the collection, shifting materials, cleaning the storeroom, etc.

Next Regular Meeting:

The next regular monthly meeting of the Fontana Public Library Board was scheduled for Wednesday, April 15th @ 11:00 am.

Adjournment

Meeting was adjourned by President Whowell at 11:45 am.