

VILLAGE OF FONTANA ON GENEVA LAKE  
WALWORTH COUNTY, WISCONSIN

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**REGULAR MEETING of the FONTANA PUBLIC LIBRARY BOARD**

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(OFFICIAL MINUTES)

**Wednesday, May 15, 2019 @ 11:00 AM**

Board President Tom Whowell called the regular meeting of the Library Board to order at 11:05 am in the Board Room of the Fontana Public Library, 166 2<sup>nd</sup> Avenue, Fontana-on-Geneva Lake, Wisconsin.

**Board Members Present:**

(Roll Call) Library Board President and Village Board Liaison Tom Whowell, Cindy Wilson, Mary Kay Frazier, Margaret Reuland, and Ann Catlow.

**Board Members Absent:**

Dolly Schneidwind and Library Board Secretary Joseph McHugh

**Also Present:**

Library Director Walter Burkhalter.

**Approval of the Agenda**

The agenda was accepted without comments.

**Secretary's Report/Approve (amend if necessary) minutes of April 24th, 2019.**

Director Burkhalter presented the minutes of the April 24<sup>th</sup>, 2019 meeting of the Fontana Library Board. Reuland noted that "personnel" should read "personal" under Director's Report. Catlow/Frazier 2<sup>nd</sup> made a MOTION to approve the amended minutes of April 24,2019 meeting and the MOTION carried without a negative vote.

**Financial Report: Approve May 2019 Village and Gift Account Expenditures and Audit those made since April 24th.**

Director Burkhalter presented the May 2019 Village and Gift Account Expenditures and reviewed the report showing those made since April 24th. Whowell/Frazier 2<sup>nd</sup> made a MOTION to approve the May 2019 Village and Gift Account Expenditures and the MOTION carried without a negative vote.

**Financial Report: April 2019 Daily Cash Reports and May 2019 Gift Account Reports.**

Director Burkhalter presented the April 2019 Daily Cash Reports and the May 2019 Gift Account Reports. Whowell/Frazier 2<sup>nd</sup> made a MOTION to accept the April 2019 Daily Cash Reports and the May 2019 Gift Account Reports and the MOTION carried without a negative vote.

**Director's Report**

Director Burkhalter reported that Ann Reynolds had resigned. Thus far 5 applicants for the Shelver position.

**Village Announcements**

Construction continues along the lake front. Hope is that it will be completed by Memorial Day weekend.

### **Programming**

Burkhalter noted the Frog Contest was very successful. About 100 people attended the reception. Nick Pastiu announced seven finalists for the naming portion. More names will be considered and a winner named toward the end of summer. Norma is anticipating final costs to be closer to \$1,000. Final bills should be ready by the next Board meeting.

In addition to the programs previously discussed the library will hold a paint and sip program. This will be held in the library as one of the “Get Crafty” sessions. Donations will be accepted to offset costs of the supplies.

Sally Lee presented a written report regarding the senior programming course she recently completed. The Board would like follow up information that may include a presentation by Lee.

### **Unfinished Business**

Discussion regarding *Trustee Essentials*. Board members would like more information regarding planning and library standards. Burkhalter will provide statistics detailing where Fontana Library aligns with the standards.

### **New Business:**

No New Business

### **Possible items for next agenda**

Library Standards and meetings for the summer

### **Next Regular Meeting:**

The next regular monthly meeting of the Fontana Public Library Board was scheduled for Wednesday, June 19, 2019 @ 11:00 am.

### **Adjournment**

Whowell/Frazier 2<sup>nd</sup> made a MOTION to adjourn the meeting at 12:02 pm and the MOTION carried without a negative vote.