

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN

REGULAR MEETING of the FONTANA PUBLIC LIBRARY BOARD

(OFFICIAL MINUTES)

Wednesday, November 20, 2019 @ 11:00 AM

Board President Tom Whowell called the regular meeting of the Library Board to order at 11:07 am in the Board Room of the Fontana Public Library, 166 2nd Avenue, Fontana-on-Geneva Lake, Wisconsin.

Board Members Present:

(Roll Call) Library Board President and Village Board Liaison Tom Whowell, Mary Kay Frazier, Margaret Reuland, Dolly Schneidwind, Library Board Secretary Joseph McHugh and Cindy Wilson.

Board Members Absent:

Lisa Kenny

Also Present:

Library Director Walter Burkhalter.

Approval of the Agenda

The agenda was accepted without comments.

Secretary's Report/Approve (amend if necessary) minutes of September 18th, 2019.

Director Burkhalter presented the minutes of the September 18, 2019 meeting of the Fontana Library Board. Reuland /Schneidwind 2nd made a MOTION to approve the minutes of September 18, 2019 meeting and the MOTION carried without a negative vote.

Financial Report: Approve November 2019 Village and Gift Account Expenditures and Audit those made since September 18th.

Director Burkhalter presented the November 2019 Village and Gift Account Expenditures and reviewed the report showing those made since September 18th. Schneidwind/Frazier 2nd made a MOTION to approve the November 2019 Village and Gift Account Expenditures and the MOTION carried without a negative vote.

Financial Report: September and October 2019 Daily Cash Reports and November 2019 Gift Account Report.

Director Burkhalter presented the September and October 2019 Daily Cash Reports and the November 2019 Gift Account Report. Schneidwind/Frazier 2nd made a MOTION to accept the September and October 2019 Daily Cash Reports and the November 2019 Gift Account Report and the MOTION carried without a negative vote.

Director's Report

Director Burkhalter reported that the new copier arrived on October 31st. He also stated that the president and treasurer should go to the bank (per instructions from the bank) to change the signature cards.

Village Announcements

Lighting of Village holiday decorations will be held November 30th.

Programming

Craft programs, knitting group, and paint and sip will continue through the winter months.

Unfinished Business

Discussion regarding *Trustee Essentials*.

Thus far the library budget request has been reduced \$10,000. The budget hearing will be held on December 9th. Burkhalter will update the Library Board at the meeting on December 18th and make recommendations regarding line items at that time.

New Business:

Discussion regarding Board members plans for the winter. It appears that the February meeting will need to be canceled. Action will be taken at the January meeting.

Possible items for next agenda

Budget line item reallocations.

Next Regular Meeting:

The next regular monthly meeting of the Fontana Public Library Board was scheduled for Wednesday, December 18, 2019 @ 11:00 am. Holiday luncheon to follow at the Boathouse.

Adjournment

Meeting was adjourned by President Whowell at 12:10 pm.