

VILLAGE OF FONTANA ON GENEVA LAKE  
WALWORTH COUNTY, WISCONSIN

---

**REGULAR MEETING of the FONTANA PUBLIC LIBRARY BOARD**

---

(OFFICIAL MINUTES)

**Wednesday, November 16, 2022 @ 11:00 AM**

The regular meeting of the Library Board was called to order at 11:04 am.

**Board Members Present:**

(Roll Call) Library Board President Tom Whowell, Steve Torrez, Diane French, Margaret Reuland, Ann Barth, Lisa Laing, and Julia Leamanczak.

**Board Members Absent:**

None.

**Also Present:**

Library Director Walter Burkhalter.

**Secretary's Report/Approve (amend if necessary) minutes of October 19, 2022.**

Director Burkhalter presented the minutes of the October 19, 2022 meeting of the Fontana Library Board. Barth/Whowell 2<sup>nd</sup> made a MOTION to approve the minutes of the October 19, 2022 meeting and the MOTION carried without a negative vote.

**Financial Report: Approve November Village and Donation Account Expenditures.**

Director Burkhalter presented the November Village Expenditures along with the Donation Account Expenditures and reviewed the report showing those made since the last meeting. Laing/Torrez 2<sup>nd</sup> made a MOTION to approve the November Village and Donation Account Expenditures and the MOTION carried without a negative vote.

**Financial Report: Accept November Donation Account Report.**

Director Burkhalter presented the November Donation Account Report. Laing/Torrez 2<sup>nd</sup> made a MOTION to accept the November Donation Account Report and the MOTION carried without a negative vote.

**Budget Update and Recommendation.**

Burkhalter noted that the 2023 Budget request was moving forward. Discussion regarding possible adjustments to 2022 Budget. Reuland/Barth 2<sup>nd</sup> made a MOTION to increase salaries and applicable benefit costs 4%, retroactive to July 1, 2022, for all staff. In addition to authorize a year-end bonus of \$500 for each full time staff member and \$250 for each part time staff member and the MOTION carried without a negative vote. Burkhalter will notify the Village Treasurer of the action.

**Director's Report.**

Burkhalter reported that he attended the Wisconsin Library Association conference held at the Grand Geneva.

**Village Announcements.**

Road construction is winding up.

**Unfinished Business.**

The Strategic Planning Committee will meet and determine a recommendation.

Howell reported that the Centennial Committee has received a significant donation and will be moving forward with plans.

Holiday Luncheon will be held at the Cobalt Lounge at noon on December 21<sup>st</sup>. The library will close at noon on that day and no Board meeting will be held.

**New Business.**

Reuland/Barth 2<sup>nd</sup> made a MOTION to approve the Prairie Lakes Library System member agreement as presented and to authorize the President to sign and the MOTION carried without a negative vote.

**Next Regular Meeting.**

The next regular monthly meeting of the Fontana Public Library Board was scheduled for Wednesday, January 18<sup>th</sup> @ 11:00 am.

**Adjournment**

Meeting was adjourned at 12:01 pm.