

VILLAGE OF FONTANA ON GENEVA LAKE  
WALWORTH COUNTY, WISCONSIN

---

**REGULAR MEETING of the FONTANA PUBLIC LIBRARY BOARD**

---

(OFFICIAL MINUTES)

**Wednesday, November 18, 2020 @ 11:00 AM**

Board President Tom Whowell called the regular meeting of the Library Board to order at 11:05 am at the Fontana Public Library, 166 2<sup>nd</sup> Avenue, Fontana, Wisconsin 53125.

**Board Members Present:**

(Roll Call) Library Board President and Village Board Liaison Tom Whowell, Mary Kay Frazier, Lisa Laing, Joseph McHugh, Margaret Reuland, and Diane French.

**Board Members Absent:**

Dolly Schneidwind

**Also Present:**

Library Director Walter Burkhalter

**Approval of the Agenda**

The agenda was accepted without comments.

**Secretary's Report/Approve (amend if necessary) minutes of October 21, 2020.**

Director Burkhalter presented the minutes of the October 21, 2020 meeting of the Fontana Library Board. Reuland/McHugh 2<sup>nd</sup> made a MOTION to approve the minutes of October 21, 2020 meeting and the MOTION carried without a negative vote.

**Financial Report: Approve November 2020 Village and Gift Account Expenditures and Audit those made since October 21<sup>st</sup>.**

Director Burkhalter presented the November 2020 Village and Gift Account Expenditures and reviewed the report showing those made since October 21<sup>st</sup>. McHugh/Frazier 2<sup>nd</sup> made a MOTION to approve the November 2020 Village and Gift Account Expenditures and the MOTION carried without a negative vote.

**Financial Report: November 2020 Gift Account Report.**

Director Burkhalter presented the November 2020 Gift Account Report. McHugh/Frazier 2<sup>nd</sup> made a MOTION to accept the November 2020 Gift Account Report and the MOTION carried without a negative vote.

**Director's Report.**

Burkhalter stated there was nothing to report that wouldn't be included in other agenda items.

**Village Announcements.**

The South Lakeshore Drive project is ongoing.

**COVID-19 Response.**

Burkhalter reported he had met with other local library directors to discuss coordinating changes to library services due to increases in COVID cases. It was agreed that every effort would be made at each library to make similar changes should the need arise.

**Unfinished Business:**

The Village budget hearing is set for November 23<sup>rd</sup>. Burkhalter did not anticipate any issues since the request was at the minimum.

Due to quarantining Ann Barth was unable to attend today. She hopes to be able to be at the January meeting.

The Lakeshores Library System Board met on the 15<sup>th</sup> and selected a course of action regarding the county funding shortfall. The plan involves one lump payment to the affected libraries utilizing the System fund balance. Over the course of next five years, funds from Walworth County will be used to gradually replenish the fund (2% per annum). As information is updated Burkhalter will apprise the Library Board.

**New Business:**

Burkhalter suggested that newer members come a half hour before the regular board meeting to review *Trustee Essentials*. Depending on how quickly it goes it will take at least several sessions beginning in early 2021. He encouraged members to look up the document on DPI's website in the meantime.

Discussion ensued regarding library service ideas (primarily post COVID) including: programs, service to targeted groups, marketing, and possible new signage.

Due to continued issues with COVID the holiday party will be postponed until sometime later in 2021.

**Next Regular Meeting:**

The next regular monthly meeting of the Fontana Public Library Board was scheduled for Wednesday, December 16<sup>th</sup> @ 11:00 am. President Whowell informed the Board he will be unable to attend.

**Adjournment**

Meeting was adjourned by President Whowell at 12:10 pm.