

**-VILLAGE OF FONTANA ON GENEVA LAKE  
WALWORTH COUNTY, WISCONSIN  
(Preliminary Minutes)  
Human Resources Committee Meeting  
February 1, 2022**

The Virtual Human Resources Committee meeting was called to order by Chairman Pat Kenny at 9:00 am on Tuesday, February 1, 2022.

**Members Present:** President Pat Kenny, Trustee Prudden, Trustee McGreevy  
**Also Present:** Jeff Cates, Theresa Loomer

**General Business**

**Approval of Minutes for October 29 and December 22, 2021**

The minutes for the meetings held on October 29, 2021 and December 22, 2021 were distributed. Trustee Prudden/Trustee McGreevy 2<sup>nd</sup> made a MOTION to approve the minutes from the October 29, 2021 and December 22, 2021 meetings, as presented, and the MOTION carried without negative vote.

**Hiring CSO Jacob Rockweiler during Off-Season**

Chief Cates explained that CSO Rockweiler who was employed for the 2021 summer season has returned home from college and will be finishing school at a local community college. Rockweiler has asked about work opportunities during the off season and Chief Cates stated he would like to assign him one to two shifts per week. Loomer stated the CSO position is budgeted for 599 hours. Rockweiler would come too close to the 1200 hour WRS threshold if he works two shifts per week before and after the summer months in addition to 40 hours per week during the summer, however, if he works one shift per week up until April 15 and after October 15, two shift per week between April 15 and Memorial Day weekend and between Labor Day weekend and October 15, and 40 hours per week during the summer, he would be projected to work 968 hours and be \$5,536 over budget. The committee members stated that Rockweiler should only be assigned shifts if there is work to be done and should stay with the schedule presented. Trustee McGreevy/Trustee Prudden 2<sup>nd</sup> made a MOTION to recommend the Village Board allow CSO Rockweiler additional hours during the off season, as presented, and the MOTION carried without negative vote.

**Proposed Assistant Beach Manager and Launch Manager Positions**

Lakefront Manager Tom Joyce requested experienced assistant managers at the beach and at the launch. Loomer agreed this is a useful approach since both recommended assistant managers have experience with balancing bank bags, working the cash registers credit care machines, and opening and closing. Loomer stated she did not believe this would have any impact on the budget as the high end of the range for attendant positions could be utilized. Loomer will bring back position descriptions for the two proposed positions.

Trustee McGreevy/Trustee Prudden 2<sup>nd</sup> made a MOTION to recommend Village Board approval of the proposed assistant beach manager and launch manager positions, and direct Loomer to develop position descriptions, and the MOTION carried without negative vote.

**Humana Dental Plan and Premium Modifications**

Loomer stated staff consulted with a benefits broker to compare dental premium costs as the current Humana dental plan is set to renew on February 1 with a 2.4% premium increase. After premium comparison and negotiation, Humana came back with four options and staff has recommended Option No. 3 which increases the orthodontic maximum for aged 18 and under from \$1,000 to \$2,000 and a 20% decrease in premium with an annual savings to the Village of \$4,014.60.

Trustee Prudden/Trustee McGreevy 2<sup>nd</sup> made a MOTION to recommend Village Board approval of the

Humana dental plan modification, as presented, and the MOTION carried without negative vote.

**Adjournment**

Trustee Prudden/Trustee McGreevy 2<sup>nd</sup> made a MOTION to adjourn the meeting at 9:16 a.m., and the MOTION carried without negative vote.

Minutes prepared by: Theresa Loomer, Village Administrator/Clerk

Note: These minutes are subject to further editing. Once approved by the Human Resources Committee, the official minutes will be kept on file at the Village Hall.

APPROVED: 02/07/22