

Ordinance No. 010406-01

An Ordinance Creating Section 58-31(5) and an Ordinance Repealing and Recreating Section 58-38(10)-(12) of the Municipal Code of the Village of Fontana on Geneva Lake Regarding Financial Policies and Procedures for the Village of Fontana Rescue Squad otherwise known as Fontana Emergency Medical Services.

The Village Board of the Village of Fontana on Geneva Lake, Walworth County, Wisconsin, do ordain as follows:

SECTION 1.

Section 58-31(5) of the Municipal Code of the Village of Fontana on Geneva Lake, is hereby created to read as follows:

(5) *Financial Policies and Procedures.*

a. The rescue squad shall turn over to the Village all billing and Act 102 funds maintained by the rescue squad as of the date of this ordinance, which said funds shall then be maintained by the Village as a separate Village fund and not part of the general fund.

b. All rescue squad receipts from billings, Act 102, and all other sources, excluding Friends of Fontana funds shall be deposited into the fund referenced above at 58-31(5)a, and all invoices paid by the rescue squad shall be paid out of said fund. In the event the fund recognizes a surplus at the fiscal year end, such funds shall roll over to a truck replacement fund.

c. Invoices to be paid from the rescue squad fund shall be first approved by an officer for the rescue squad and then presented to the Village Treasurer. A check drawn against the rescue squad fund shall require two signatures: One rescue squad officer and the Village Treasurer.

d. The Village Board shall budget annually for funds necessary for the operation of the rescue squad, which said amount shall thereafter be deposited by the Village into the rescue fund.

e. The rescue squad fund shall be part of the Village annual audit, with the cost thereof included in annual Village budgeting. The Village, acting through the Village Treasurer, shall provide the rescue squad with financial reports as the rescue squad may request and as may be necessary. Bank accounts, accounts receivable and any other reconciliation shall be done by the Village Treasurer with assistance from the rescue squad as necessary.

SECTION 2.

Section 58-38(10) of the Municipal Code of the Village of Fontana on Geneva Lake, is hereby repealed and recreated to read as follows:

(10) Subject to the procedures set forth herein at Section 58-31(5), the secretary/treasurer shall keep and maintain all records and data pertaining to the rescue squad.

SECTION 3.

Section 58-38(11) of the Municipal Code of the Village of Fontana on Geneva Lake, is hereby repealed and recreated to read as follows:

(11) Subject to the procedures set forth herein at Section 58-31(5), the secretary/treasurer is responsible for and shall supervise the expenditure of all funds received by the rescue squad.


SECTION 4.

Section 58-38(12) of the Municipal Code of the Village of Fontana on Geneva Lake, is hereby repealed and recreated to read as follows:

(12) Subject to the procedures set forth herein at Section 58-31(5), the secretary/treasurer shall supervise the purchase of all equipment and supplies, and maintain an inventory list of equipment and supplies purchased and in use by the rescue squad.

PASSED and ADOPTED by the village Board of the Village of Fontana on Geneva Lake, Walworth County, Wisconsin this 4th day of January, 2006.

Village Board of the Village of Fontana on
Geneva Lake

By: 
Thomas Whowell, President

Attest: 
Dennis L. Martin, Clerk

