

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN

Monthly Meeting of the Public Works Committee
Friday, May 5, 2017

(OFFICIAL MINUTES)

Chairman Tom McGreevy called the public works committee meeting to order at 3:00 pm on Friday, May 5, 2017.

Members Present: Trustee McGreevy, Trustee Stan Livingston, Todd Reschke, Mark Kennedy, Bruce Adreani, Trustee John O'Neill

Member Absent: Russ Ceschi

Also Present: Ron Adams, Dennis Barr, Dennis Martin, Brett McCollum, Dave Rex, Tom Whowell

Visitors Heard

Martin stated the Trustee Jon O'Neill was elected to office in April, and he was appointed to the Public Works Committee to replace Trustee Rick Pappas. The committee members thanked Pappas for the time and effort he devoted to the Public Works Committee the last two years, and welcomed Trustee O'Neill to the committee.

General Business

Approval of Minutes for Meeting Held January 13, 2016

Trustee Livingston/Reschke 2nd made a MOTION to approve the minutes for the meeting held January 13, 2016, and the MOTION carried without negative vote.

Abbey Springs Water Main Valve Box Damage Direction

Utility Supervisor Dennis Barr stated that a water valve box in the Abbey Springs subdivision was damaged by an Abbey Springs truck or plow and it need to be repaired. Barr stated that he could have the Village contractor Dave Rex make the repairs, but the expense should be charged to the Abbey Springs because it was not broken by the Village.

Adreani/Trustee Livingston 2nd made a MOTION to direct staff to write a letter to the Abbey Springs general manager informing him of the damaged valve box and that it needs to be repaired, and if it is repaired by the Village contractor the expenses should be charged to the Abbey Springs. The MOTION carried without negative vote.

Ray Martinez Request to Reconsider Denial of Invoice Payment for Sewer Repairs, 489 Waubun Drive

Martin stated the Ray Martinez asked that his denied request for the village to not charge him for the repairs made to the sanitary sewer main that was broken by the construction contractor working on his new residence at 489 Waubun Drive be reconsidered because the contractor contacted Digger's Hotline to request that they mark the utility lines when the project commenced in April 2016. Martin stated that Martinez came to Village Hall and told him that the Village was contacted by Digger's Hotline at that time, so the

village was contacted as required and the denial should be reconsidered. Martinez and his construction contractor Rick Lynam previously submitted the request to the Village to reconsider the \$2,781 invoice that was issued by the Village Utility Department for expenses to repair the sewer main that was crushed by construction vehicles. At its September 12, 2016 meeting, the Village Board approved the committee's initial recommendation to deny the request because the contractor did not contact the village Utility Department for assistance prior to the day the water main was crushed and did not ask any questions to the Utility Dept. prior to the main break, which is the practice of all contractors in the village. Martin stated the minutes for the September 12, 2016 meeting were not completely accurate and incorrectly stated that Digger's Hotline was not contacted by the contractor; however the contractor did contact Digger's Hotline, which contacts the Village. Martin stated that the contractor did not contact the Village Utility Department when the sewer and water were ready to be connected to the new home. The Village was aware from the Digger's Hotline request and from the village building permits issued that a home was under construction, but the Utility Department employees do not drive by private construction sites every day or seek updates from the contractors as to when the construction project will be at the stage when the sewer and water will be connected to the residence. Martin stated that following denial by the Village Board last September, Martinez subsequently contacted him to dispute that the contractor did not contact the village about the project because the village was contacted when the initial call was made to Digger's Hotline in April 2016. Martin stated that he informed Martinez of the incorrect minutes, however, it was not the reason the committee recommended denial. Denial was recommended because the sewer line was damaged and broken by construction workers on a private project, not a village project. Martin stated that even though he tried to explain to Martinez that the minutes were simply incorrect, Martinez still requested the committee and Village Board reconsider his request for reimbursement since Digger's Hotline was contacted as required. Barr reported that the usual procedure with local contractors is to contact the Village Utility Dept. prior to heavy trucks arriving on site for construction; and Lynam stated in meetings with staff to discuss the invoice that he should have done so, but he did not for the Martinez project. Barr stated that Dave Rex and his business, D&K Services, did the repair work for a discounted rate and if the contractor had to fix the damage himself it would have cost more.

Kennedy/Trustee O'Neill 2nd made a MOTION to reaffirm the initial recommendation for denial of the request to reconsider the \$2,781 invoice issued to Ray and Rita Martinez for sewer main repairs at 489 Waubun Drive, and the MOTION carried without negative vote.

Requests for Utility Invoice Reductions Submitted by Jonathan Scherb and Lawrence Galinski

A rebate request was submitted for the Scherb residence at 420 S. Lakeshore Drive for an 111,000 gallon bill they received last quarter. There was reportedly a faucet that was found dripping outside the residence which a plumber confirmed, but when the Village Utility Department went to the residence to investigate, they also found three running toilets. The recommendation from Public Works was to look at the annual usage and refund one-third of the sewer credit over the average usage which amounts to \$235 for the water from the leaky outdoor faucet which did not go down the sewer.

Adreani/Trustee Livingston 2nd made a MOTION to recommend Village Board approval of a refund totaling \$235 for the Village Utility invoice issued for the Scherb residence at 420 S. Lakeshore Drive, and the MOTION carried without negative vote.

A second invoice rebate request was submitted by Lawrence and Katherine Galinski for their residence at 353 Hillcrest Drive. Their recent quarterly water and sewer bill was in the amount of \$1,870.22, which is significantly higher than past bills. The Village Utility Department investigated the situation and the meter had recently been replaced, there were no leaks, and the meter tested out fine. Martin stated that the utility clerk provided information from the Public Service Commission that states the burden of proof is on the property owner to prove the water did not go down the sewer if the meter tests out fine. Following discussion, the committee reached the consensus that the request should be recommended for denial due to the likelihood the problem had been identified and fixed before the Utility Crew investigated.

Trustee Livingston/Reschke 2nd made a MOTION to deny the request to rebate a portion of the \$1,870.22 utility bill issued to Lawrence and Katherine Galinski at 353 Hillcrest Drive, and the MOTION carried without negative vote.

Lake Street Water Main Relocation Direction

The DPW crew worked with D&K Services to address some storm water concerns in the lakefront parking lot adjacent to the beach house entrance area. Martin stated that the rest of the street resurfacing and water main relocation/repair project will have to be put out for bids, and DNR permits will be required. The entire stretch of Lake Street will be repaired and resurfaced from Third Avenue through the beach parking lot and up to Fontana Boulevard. Martin stated that the project will have to be coordinated with Gordy's upcoming project to replace its gasoline storage tanks and the pump lines that run under Lake Street to lakefront pumps. In response to an inquiry on a CDA lakefront proposal to reconstruct Lake Street and add pavers and landscaping, Martin stated that any aspect of the remaining CDA lakefront proposals will have to be put out to referendum according to the court injunction settlement with the former FROG group. The settlement agreement requires any portion or the remaining lakefront proposals planned by the CDA when the TID was not distressed to be approved in a referendum prior to final approval.

Mecum Residence Sanitary Sewer Line Incident, Repair Invoices and Lining Direction, 1028 South Lakeshore Drive

The Utility Department crew spent five hours at the Mecum residence at 1028 South Lakeshore Drive on April 17, 2017 to repair the sanitary sewer main that was broken when an electrical line was being installed to service outdoor yard lighting. D&K Services and the Utility crew members dug the area of the broken main up by hand and repaired an 8-foot section that had been damaged by the private contractor. Evergreen Septic was also called in to vacuum out the Brookwood lift station to keep the flow down so the line could be repaired before anything got into the lake. Martin stated that staff recommends that the payroll overtime for the three Village Utility Dept. employees, the \$1,400 invoice from D&K Services, a \$131 invoice from HD Supply Waterworks, and a \$287 invoice from Evergreen Septic Service, LLC be charged to the home owners since their contractor cut the line when trenching in the electrical line. As well as directing staff

to send an invoice to the Mecums, staff asked the committee for direction on a \$93,529 proposal to line the old stretch of sanitary sewer line from the Lower Abbey Springs lift station to the Mecum lakefront lot. The proposal from Visu-Sewer calls for 1,651 linear feet of 8-inch National Liner to be installed at \$56.65 per linear foot. Some sections of the sewer main currently are ready to collapse, and if necessary, those sections may need to be repaired before the liner can be installed. Following discussion, the committee directed staff to send an invoice to the Mecums for the April 17, 2017 repairs, and to contact Dana Mecum to schedule a meeting to discuss the sewer lining proposal and a cost-sharing agreement or donation to cover the expenses.

Visu-Sewer Additional Funds for Sewer Televising Contract

Martin stated that the Village Board approved allocating more funds to Visu-Sewer for the ongoing sanitary sewer facilities management study to line some stretches of the current sewer to address some potential main breaks near the lakefront. The sewer line along Middleton Drive in Club Unique and the Mecum stretch are the two most critical areas.

Annual CMAR Approval

Martin stated that the Compliance Maintenance Resolution required by the Department of Natural Resources has to be approved by the Village Board and filed with the DNR by July. The resolution has been updated and only a few more items need to be entered in the online reporting system before the final report can be printed out. Martin stated that those final informational items will not impact the overall grading system, and the Village has no actionable items on the preliminary report.

Adreani/Kennedy 2nd made a MOTION to recommend Village Board approval of the annual Compliance Maintenance Resolution required by the Department of Natural Resources, with the condition that there are no actionable items in the final report, and the MOTION carried without negative vote.

Pheasant Ridge Lift Station Generator Approval/Update on Control Panel Building

A \$13,025 proposal for a new generator and enclosure for the Pheasant Ridge Lift Station was submitted by Home Backup Systems, LLC, Fort Atkinson. The project is in the current Sewer Utility Budget.

Trustee Livingston/Reschke 2nd made a MOTION to recommend approval of the \$13,025 proposal for the Pheasant Ridge Lift Station as submitted by Home Backup Systems, LLC, Fort Atkinson, and the MOTION carried without negative vote.

Review Seasonal Schedule for Opening Park Facilities

Following discussion, the committee members reached the consensus that the beach house should continue to be closed for the season after Labor Day weekend, and the winterization of the building remain on its current schedule. If people are using the beach after the season, they can use the Reid Park bathrooms, which are closed as late as possible before winter. The committee suggested that signs be posted at the beach to direct people to use the Reid Park bathrooms. As far as opening the facilities in the spring before Memorial Day weekend, as was the longtime policy, Martin stated that there is more of demand for the Duck Pond and Reid Park bathrooms to be opened as early as

March of April because of the ongoing global climate change that has resulted in extremely warm temperatures through the winter and early spring. Last year, some of the local golf courses were open in February. The committee directed staff to have the facilities ready to be opened earlier in the spring if the weather dictates, but not to take a chance with freezing pipes and fixtures.

Construction Projects Update

The pavilion floor and parking area paving still need to be completed on the new Reid Park pavilion being constructed by the Big Foot Lions Club. The Mohr Road construction project will commence later in the summer in conjunction with the ongoing O'Halleran family residential construction project. Other projects that are planned for commencement in the next few weeks are the Country Club Estates and Indian Hills subdivision reconstruction, utility and storm sewer installation project; and the street resurfacing projects on Main Street, Dade Road, and the Glenwood Terrace subdivision streets. With regard to the Indian Hills storm sewer installation plans, Martin stated that the village engineers are looking to add as many vertical spreader infiltration sewers to the area as possible to help alleviate the ground water runoff problems in the subdivision.

Leaf and Brush Policy Review

Following discussion, the committee directed staff to stick with the current leaf pickup policy, and to charge residents and property owners \$50 per load if they want extremely large piles of brush to be chipped or collected by the DPW crew. Martin stated that he thinks that staff can work with the current policies to address some of the ongoing concerns and the large piles of brush and leafs that take more than five minutes to collect. Also, signs should be erected at the Duck Pond collection site to indicate only yard waste and branches from Village property are allowed to be dropped off at the Village site.

Salt Dome Roof Update and New Proposal

McCullum reported that the cost for a new salt dome is about \$10,000 and that is the same amount it would cost to re-shingle the old dome. If there are funds available in next year's budget, the project will be pursued and the old dome eventually will be emptied and razed to make room for other equipment storage.

Set Next Meeting Date

The next meeting was scheduled for Friday, May 26, 2017 at 3:00 pm if necessary.

Adjournment

Kennedy/Adreani 2nd made a MOTION to adjourn the meeting at 4:15 pm, and the MOTION carried without negative vote.

Minutes prepared by Village Administrator Dennis Martin
Approved: 10/27/2017