

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN

Monthly Meeting of the Public Works Committee
Friday, October 27, 2017

(OFFICIAL MINUTES)

Chairman Tom McGreevy called the public works committee meeting to order at 3:00 pm on Friday, October 27, 2017.

Members Present: Trustee McGreevy, Todd Reschke, Mark Kennedy, Bruce Adreani,
Trustee John O'Neill (3:13 pm), Russ Ceschi

Member Absent: Trustee Livingston

Also Present: Dave Arnott, Ron Adams, Dennis Barr, Brett McCollum, Dave Rex, Scott
Vilona

Visitors Heard

None

General Business

Approval of Minutes for Meeting Held May 5, 2017

Adreani/Reschke 2nd made a MOTION to approve the minutes for the meeting held May 5, 2017, and the MOTION carried without negative vote.

Leaf Pickup Contracting Update

McCollum contacted several companies but stated not many offer leaf pickup services. Advanced Disposal is interested in the leaf pickup contract, but if awarded, they have also requested the garbage collection contract. McCollum stated he would need to cost compare with the Village's current refuse provider.

Tarrant Drive Lift Station Update

Due to Super Excavator's subcontractor issues and laying an incorrect concrete mix, the project is roughly three weeks behind, however, it is still on track to be completed before the end of the year. The incorrect concrete mix has been dug up and there will be a pre-pour meeting with staff and the village engineers before the new concrete is poured to make sure it is properly prepared.

Indian Hills Storm Water Update

The water main and storm sewer are close to completion; however, there is still work to be finished on Brickley Drive. Juneau and Waubun have been paved, though there are still some areas on those roads to be addressed. The remaining roads are scheduled for completion in the next two weeks, weather permitting.

Rototiller Purchase Request

McCollum reported he found a used rototiller for \$1,600 and the cost to purchase new is \$3,800.

Trustee O'Neill/Ceschi 2nd made a MOTION to approve the purchase of the used rototiller in an amount not to exceed \$1,600, and the MOTION carried without negative vote.

Ruekert-Mielke GIS Annual Services Budget

Earlier in the year, Village engineering company Ruekert-Mielke presented staff with GIS web application software that would use the current county GIS system but would allow staff to track sanitary sewer mains, water utility mains, b-box's, hydrants and other infrastructure. It would also include all surveys, scanned and digital documents, and all new projects that go through Ruekert-Mielke. Staff members offered a favorable review of the software which uses application layers over the county GIS map. The total price of the system for 2018 is \$13,700 and includes \$5,700 for GIS Core Services, \$2,500 for Initial Application Setup, \$4,000 for Tool Subscriptions & Suites, \$1,000 for Additional Services and \$500 for Training.

Adreani/Kennedy 2nd made a MOTION to recommend Village Board approval of the Ruekert-Mielke GIS System for the 2018 budget, and the MOTION carried without negative vote.

Sewer Study Update – Dave Arnott

A sanitary sewer facilities management plan was presented last year to the Village Board and the Village approved the first portion of the contract for Visu-Sewer to televise the sewer main and prepare a conditions report. Arnott reported the condition was better than anticipated but there are still many areas in very rough shape. Three options presented were to repair the problem and include rehabilitation of the portions in the worst condition by lining the sewers, which would cost \$2,000,000 and provide an estimated 50 more years of life; create an LPS system which involves installing grinder pump stations in the yards of each individual property owner around the lake in the project area, which would cost \$13,000,000, or a combination of the two options. Ruekert-Mielke recommends the latter choice, a combination of options, and said the most critical portions of the sewer main are located on Mohr Road and North Lake Shore Drive. Arnott recommended immediately addressing the area between the Mecum property and the Abbey Springs Lift Station and recommends lining those portions of the sewer as soon as possible to extend the lifespan and reduce the risk of sanitary overflow into the lake. The cost is estimated at \$195,000 and could go out for bid anytime for the work to begin in spring. The proposal calls for Ruekert-Mielke to contract with Ehlers to finance the project and Vilona questioned why financing would be facilitated through Ruekert-Mielke when Ehlers is already one of the Village's vendors.

Adreani/Trustee O'Neill 2nd made a MOTION to recommend Village Board approval to initiate the bid process for lining the sewer main from the Mecum property to the Abbey Springs Lift Station, and the MOTION carried without negative vote.

Trustee O'Neill/Ceschi 2nd made a MOTION to forward the Draft Sanitary Sewer Facilities Plan to the Village Board for review, and the MOTION carried without negative vote.

Lake Street Improvement Contract – Water Main Portion RFP Update

The Lake Street improvement contract notice was published on October 19th and 26th. The bid opening is scheduled for November 2, 2017.

Request for Concrete Curb and Gutter Along South Lakeshore Drive

Greg Trapani submitted a request asking the Village to install concrete curb and gutter along South Lakeshore Drive in order to control water runoff. Since the road is scheduled to be redone in the next few years, the Village has approved an asphalt wedge for now, but agreed curb and gutter will not be installed until the road reconstruction project is underway.

Ceschi/Kennedy 2nd made a MOTION to recommend Village Board denial of the request submitted by Greg Trapani for concrete curb and gutter along South Lakeshore Drive, and the MOTION carried without negative vote.

Future Storm Water Planning for Buena Vista Subdivision

Tavera was contacted by a Village Trustee regarding future storm water planning for Buena Vista subdivision. McGreevy stated that since Tavera is a paid consultant for the Village, residents and Trustees should not be contacting Tavera directly for private matters.

Request For Use of Sewer Lateral Camera From David Hensen, 434 Forest Drive

Village contractor Super Excavators severed the sewer lateral twice in front of David Henson's property at 434 Forest Drive. The first break was fixed, but the second time the contractor unknowingly severed the line and it was not discovered until the sewer backed up into Henson's home. The Village utility department was contacted on Saturday, September 30, and since it was a weekend, Super Excavators, who is responsible for the break, asked the Village to repair the lateral, which was completed on Sunday, October 1 by the Village's utility contractor Dave Rex. Super Excavators will reimburse the Village for work performed. Henson requested the use of a camera to televise the sewer and McCollum directed Henson to wait until the item is presented to the Public Works Committee meeting for payment approval, and stated any work done before that time would be at his own expense. McCollum distributed the email exchange to committee members. Henson presented the committee with an invoice that included four hours of Henson's personal time at \$75 per hour for several attempts to clear blockage in sewer lateral using multiple methods, tool purchase and rental for \$94.94, Sub contracted attempt to clear blockage at \$425, Sub contracted visual inspection for \$150, and four hours for sewer lateral conditional summary at \$75 per hour for a total of \$1,269.94. No receipts were included with the invoice. Tavera suggested Henson submit the invoice to Super Excavators for possible reimbursement.

Adreani/Reschke 2nd made a MOTION to direct Henson to provide the invoice along with proper receipts to Super Excavators for review and possible reimbursement, and the MOTION carried without negative vote.

Reimbursement Request for Dog Fence Repair From Marvin Sollars Residence, 358 Waubun Drive

On two separate occasions, contractors severed a dog fence at the Sollars Residence while staking. Two invoices were submitted for repairing the fence for a total of \$138.75.

Adreani/Reschke 2nd made a MOTION to recommend Village Board approval to reimburse Marvin Sollars \$138.75 for dog fence repair and submit the invoices to Super Excavators for possible reimbursement, and the MOTION carried without negative vote.

Mohr Road Parking Area Restoration

The homeowner that resides near the Mohr Road lift station would like to plant pine trees between his property and the lift station and has requested the village build a fence around the generator. Adreani recommended waiting on the pine trees and fence until the Mohr Road restoration is complete.

High Water Usage Complaint Issues

Barr stated there is a utility customer on Pottawatomi that has opposed their high water and sewer bill and in their complaint they cited the refund issued by the Village Board to the Galinski residence. The Village utility department has been working on replacing all of the old residential water meters with meters that contain data chips, but there are still about 200 residents on the old manually read meters. The resident had their old meter exchanged for a new meter in March and stated their July and October bills have been high. Barr explained that often times when the meters get old, they start slowing down so homeowners actually get more water than what they are charged for. The new meters are very accurate and have a chip inside that can be tested for accuracy. Since the Village Board has issued utility bill refunds in the recent past, and it contradicts with the rules laid out by the PSC, Barr recommended putting the policy and procedure for high water usage complaints into ordinance form.

Kennedy/Adreani 2nd made a MOTION to direct staff to draft an ordinance that creates a procedure for handling high water usage complaints, and the MOTION carried without negative vote.

Set Next Meeting Date

The next meeting was scheduled for Friday, December 8, 2017 at 3:00 pm.

Adjournment

Trustee McGreevy/Adreani 2nd made a MOTION to adjourn the meeting at 4:30 pm, and the MOTION carried without negative vote.

Minutes prepared by Clerk Theresa Loomer
Approved: 02/02/18