

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN

Monthly Meeting of the Public Works Committee
Saturday, November 22, 2014

(OFFICIAL MINUTES)

The public works committee meeting was called to order by Chairman Tom McGreevy at 8:00 am on Saturday, November 22, 2014.

Members Present: Trustee McGreevy, Mark Kennedy, Todd Reschke, Marvin Sollars,
Ken Pariser

Members Absent: Trustee Bill Gage, Bruce Adreani

Also Present: Dennis Barr, Russ Ceschi, Al Kaminski, Dennis Martin, Brett McCollum

Visitors Heard

Martin stated that when the agenda was posted he had just planned to update the committee on the interview process for the new Department of Public Works manager; however, the hiring committee had reached a consensus the previous day to seek Village Board approval of the finalist, Brett McCollum, who was at the meeting to observe.

General Business

Approve 8/23/2014 Minutes

Sollars/Kennedy 2nd made a MOTION to approve the minutes as submitted, and the MOTION carried without negative vote.

2014 Ford F-550 Modifications – Bed Liner and Helper Springs

Martin stated that Director of Streets Ron Adams was unable to attend the meeting but he requested that the committee be updated on the new 2014 Ford F-550 truck, which is now in service. The 11-foot box is not a heavy-duty, industrial rated box. Martin stated that Adams reported the truck purchase specifications did not call for an industrial rated bed liner, the initial box springs were only rated for up to 18,500 pounds, and new springs added about 1,000 to the carrying capacity. The Village had a \$2,000 plastic liner installed in the box, and Kunes Ford funded the installation of upgraded springs; however, the hydraulic system for the box is still limited to 1,000 pounds.

Bucket Truck Purchase Update

Martin stated that the Village Board approved a motion at its last monthly meeting to approve the purchase of a 2000 International boom truck for an amount not to exceed \$25,000, with the condition the required modifications and safety certifications were completed. Adams informed the Village Board that a brand new truck would cost \$40,000 to \$45,000, but he tracked down the used truck being offered for \$25,000 by Utility Sales and Services, Appleton. The old boom truck sold for \$7,500. Martin stated that the 2000 International had been delivered and the DPW crew has used it to hang the holiday decorations. Some of the committee members were concerned that the truck may be too large with a 55-foot arm; however, there has been a safety cage mounted over the cab and other modifications already made to the truck.

Lakefront Bridge Area Utility Line Burial Investigation

Martin stated that several years ago the committee and CDA obtained a preliminary estimate for the burial of the utility lines from the bridge to Shabbona Drive, and the project was not pursued because the estimate was too costly. With the new bridge planning underway, and the construction scheduled to commence in late February, a preliminary meeting is being planned to discuss all the other potential lakefront improvement projects that could be undertaken at the Abbey Harbor and along Fontana Boulevard/South Lakeshore Drive while the new bridge is being constructed. Martin stated that he and the Public Works Committee and Lakefront and Harbor Committee chairmen have been invited to attend the preliminary meeting at the Abbey Harbor on Saturday morning, December 6, 2014. Martin stated that the Board of Trustees approved the preliminary plans and authorized the commencement of the Wisconsin DNR permitting process for the bridge replacement project at the monthly meeting held October 6, 2014; and the Wisconsin DOT has provided preliminary approval of a \$1.5 million loan from the State Infrastructure Bank program, for a 20-year term at 2 percent interest. If the planning, permitting and construction process is not delayed, the schedule calls for the new bridge to be completed and opened by July 2015.

Shabbona Drive Drainage Construction Report/BFCC Storm Water

Martin stated that McGuire Construction has completed the storm water surface grading and installation work for more storm sewer openings on Shabbona Drive between the top of the hill and the Big Foot Country Club parking lot. There is still one area on Shabbona that will require further grading work on the road surface, as well as the installation of more sewer grates to address runoff water that is still settling there. The new grate for a storm sewer opening at the entrance to the parking lot has alleviated the storm water runoff buildup in the parking lot and on the road in that area. Martin stated that as well as approving the installation of the storm sewer grate at its parking lot entrance, preliminary meetings have been held with Big Foot Country Club representatives regarding the acquisition of an easement to accommodate a new gravity sanitary sewer line to replace the upper Tarrant Drive lift station. Martin stated that the Big Foot representatives also have requested that the Village commence planning to address the two remaining "hot spot" areas for storm water management concerns that are outlined in the September 21, 2012 Storm Water Improvement and Maintenance Agreement between the Village and Big Foot Country Club. The 2012 agreement addressed four of the six identified "hot spots" on country club property. Martin stated that Big Foot Country Club representatives have preliminarily indicated that they will agree to negotiate an easement for the new sanitary sewer gravity line if the Village agrees to fund some of the future maintenance costs for storm water detention ponds and if the Village assists with the development of storm water management projects to address the remaining "hot spots" identified in the Village of Fontana Storm Water Management Plan that was created in 2009 when the establishment of a Storm Water Utility District was being considered. The storm water management plan was drafted as contracted by the Village Board; however, the establishment of a Storm Water Utility District was denied.

Village Generators Maintenance and Service Contract – Inland Power

Director of Utilities Dennis Barr stated that he and Russ Ceschi, the village's contracted

electrician, met with Inland Power to draft the proposal to provide maintenance and services for the Village's 14 generators. Barr stated that the former service provider, Total Energies, was not providing adequate service and there were several incidents which have led to the recommendation to switch to Inland Power Group, Butler. Ceschi stated that Inland Power proposed to provide the services on a time and materials basis at the standard rate of \$115 per hour; \$130 per hour for overtime; and \$175 per hour for service on a holiday. Ceschi stated that Inland Power was already able to get one of the Village's old generators back up and running, and fixed one of the blown generators at the Main Lift Station. Ceschi stated that with regard to the generator at the Safety Building, a new transfer switch is all that is needed to get the old generator back on line; and the committee directed Ceschi to work with the Fire and Rescue Department chief to make sure the emergency generator situation is properly resolved at the Safety Building. Pariser/Sollars 2nd made a MOTION to recommend Village Board approval of the proposed maintenance service contract for the Village of Fontana generators as submitted by Inland Power Group, Inc., Butler, and the MOTION carried without negative vote.

Sewer Televising Contract Approval

Martin stated that Ruckert-Mielke solicited bids for sanitary sewer televising work for various projects and the low bid submitted by Visu-Sewer, Pewaukee, will total \$17,212. Martin stated that Ruckert-Mielke received proposals from Visu-Sewer and from McCann's Underground, Inc., Oregon. Ruckert-Mielke reported that the costs came in a little higher than recent projects due to the current contractor work load as well as the fact that many of the sewer manholes that need to be accessed are in wooded areas and not easily accessible from truck mounted equipment on the road. Martin stated that staff recommends approval of the proposal submitted by Visu-Sewer. In addition, Barr stated he would like to add a little more televising work by the Mecum property on South Lakeshore Drive as that sewer line is shallow and has a lot of roots growing through it. It will cost an estimated additional \$2,000 for this work at the contractor's unit prices. The Village could also save some money by providing staff for the traffic control, which Barr said is likely unless they are short of staff those days.

Kennedy/Sollars 2nd made a MOTION to recommend Village Board approval of the proposal as submitted by Visu-Sewer, Pewaukee, to provide sanitary sewer televising work for various projects including the sewer line at the Mecum residence on South Lakeshore Drive, and the MOTION carried without negative vote.

Chlorinator Purchase Update

Barr stated that following review with the village engineering firm that the project to replace the chlorinators for Well Nos. 1 and 3 and for Well Nos. 2 and 4 is moving forward with the purchase of the new chlorinators. There were concerns with required pumps for the new chlorinators that have been resolved and the new chlorinators have been ordered. There were funds allocated in the 2013 and 2014 utility budgets for the project to replace the current chlorinators.

Authorize Pump Proposal for Main Lift Station

Barr stated that the new Fairbanks Morse pump for the Main Lift Station is almost constructed and it should be ready for installation in December. The new \$60,000 pump

is being funded by property insurance claim proceeds, less a \$2,000 deductible. Barr stated that since the cost to replace the pump that blew up in July 2014 is being covered by insurance, he would like authorization to purchase another new Fairbanks Morse pump to replace one of the old pumps at the Main Lift Station. The old pump will be used as an insurance backup for the other original pump in case it also blows. Martin stated that the 2015 Sewer and Water budgets have not been adopted and the cost for a new pump for the Main Lift Station could be added to the Sewer Fund budget. The committee directed staff to add the item to the budget and to solicit a cost estimate for the proposal.

Valve Exerciser Purchase

Barr stated that last winter the village crew realized a valve exerciser was needed to deal with main breaks during freezing cold weather. The Village is also required to exercise a certain number of valves every year, the same as flushing fire hydrants. A new valve exerciser will cost about \$6,000. The committee directed Barr to obtain proposals and to include the equipment purchase in the 2015 utility budget.

Water and Sewer Dept. Projects Updates

Barr stated that 10 fire hydrants were replaced this past year as budgeted, one hydrant was reused and a 12th hydrant was replaced with one other new hydrants that the village had in stock. Barr stated that the 2015 hydrant replacement program will be included in the utility budget. Barr stated that the new valve also was installed this past month in the water main along Mill Street as planned earlier this year.

Utility Invoice Credit Requests Submitted by Clark Williams, Michael Mallahan, Frances Panico, and Susan Barry

Martin stated that staff received utility bill credit requests submitted by Clark Williams, Michael Mallahan, Frances Panico and Susan Barry for their utility accounts. Martin stated that the four requests were copied to the members, and all of the customers have already received credit on the sewer charges if appropriate, or had the water meters tested to ensure they are in working order. Martin stated that the meters were tested without concern, so the customers “used” the water, and/or the village will be charged by the wastewater treatment facility for the water that entered the sanitary sewer.

Pariser/Kennedy 2nd made a MOTION to recommend Village Board denial of the requests for further credits to be granted to the Utility accounts held by Clark Williams, Michael Mallahan, Frances Panico and Susan Barry. The MOTION carried without negative vote.

DPW Manager Position Hiring Update

Al Kaminski, the personnel and human resources consultant hired by the Village Board, stated that he, Martin and Trustee McGreevy had conducted interviews of five of the candidates who applied for the new DPW manager position. Kaminski stated that Brett McCollum, a current Public Works employee in the Village of Lake Villa, IL, was the unanimous finalist selected by the interview committee. Martin stated that an item to approve a conditional job offer for McCollum will be on the agenda for the Village Board budget hearing meeting scheduled for Monday, November 24, 2014. Martin stated that if approved and if the background check and pre-employment screening are favorable,

McCollum will start the first week of December.

Set Next Meeting Date

The next meeting was scheduled for Saturday, January 17, 2015, beginning at 8:00 am.

Adjournment

Pariser/Sollars 2nd made a MOTION to adjourn the meeting at 9:18 am, and the MOTION carried without a negative vote.

Minutes prepared by Village Administrator Dennis Martin
Approved: 5/29/2015